U.S. Department of Education Gainful Employment Program Disclosure

**OPEID:** 00108100

**PROGRAM NAME & LENGTH:**
Department of Education 6-digit CIP: 23.1303
CIP Program description: Professional, Technical, Business, and Scientific Writing

Program name: Certificate in Technical Communication
Program level: Post Baccalaureate Certificate
Program length in months: minimum 9 months (18 credit hours)

**RELATED OCCUPATIONS (Standard Occupational Classification):**
27-3041.00 Editors
27-3042.00 Technical Writers
27-3043.00 Writers and Authors

**COST:**
Total tuition and required fees for the entire program completed in normal time: Varies depending on the student’s credit hour load per term. Maximum cost based on per credit hour charge:
- Resident -- $12,852 tuition ($714 per credit hour); $516 fees (per academic year)
- Non-Resident -- $18,414 tuition ($1,023 per credit hour); $516 fees (per academic year)
Total estimated costs for books and supplies for the entire program: $1,316 (per academic year)
Total annual room and board charges for living on campus: n/app
URL for program cost information (Sec. 668.43(a)): [http://students.asu.edu/costs](http://students.asu.edu/costs)

**DEBT AT PROGRAM COMPLETION:**
Number of students completing the program between July 1, 2011 and June 30, 2012: 0
Number completing with any student loan debt: (not reportable due to small numbers)

Median cumulative debt for each of the following: (not reportable due to small numbers)
- Federal student loan debt:
- Private loan debt:
- Institutional financing plan debt:

**PROGRAM COMPLETION IN NORMAL TIME:**
Normal time in months to complete program: minimum 9 months (varies depending on the student’s credit hour load per term)
Number who completed the program within the normal time reported above: (not reportable due to small numbers)

**JOB PLACEMENT:** (Not reported at this time since rates are not required by a State or accrediting agency)
Job placement rate for program completers:
Context information for the job placement rate reported above:

<table>
<thead>
<tr>
<th>Who is included</th>
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<tbody>
<tr>
<td>What type of job?</td>
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<tr>
<td>When were they employed?</td>
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<tr>
<td>How were graduates tracked?</td>
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<tr>
<td>To what agencies (state or accrediting), if any, are this rate reported?</td>
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Gainful Employment Program Disclosure Definitions/Glossary

OPEID
Identification number used by the U.S. Department of Education’s Office of Postsecondary Education (OPE) to identify schools that have Program Participation Agreements (PPA) so that its students are eligible to participate in Federal Student Financial Assistance programs under Title IV regulations. This is a 6-digit number followed by a 2-digit suffix used to identify branches, additional locations, and other entities that are part of the eligible institution.

CIP
The Classification of Instructional Programs (CIP) is a taxonomic coding scheme for postsecondary instructional programs/fields of study that facilitates the organization, collection, and reporting of program data. The CIP was developed by the U.S. Department of Education’s National Center for Education Statistics (NCES) and is the accepted federal government statistical standard on instructional program classifications and is used in a variety of education information surveys and databases.

Example of a 6-digit CIP code: 11.0901
The 11.0101 CIP code corresponds to programs in Computer Systems Networking and Telecommunications

Program Level
Will be covered in “GE3”

Contact Hour
A unit of measure that represents an hour of scheduled instruction given to students.

Credit Hour
A unit of measure representing the equivalent of an hour (50 minutes) of instruction per week over the entire term.

Tuition and Required Fees for Entire Program
The amount of tuition and required fees charged to a student for the entire program. Required fees are the fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does not pay the charge is an exception. Institutions that do not charge by program, for example a 2-year program whose tuition rates change from one year to the next, would be required to calculate the total tuition and fees for the entire length of the program.

Normal Time
The amount of time necessary for a student to complete all requirements for a degree or certificate according to the institution’s catalog. This is typically 4 years (8 semesters or trimesters, or 12 quarters, excluding summer terms) for a bachelor’s degree in a standard term-based institution; 2 years (4 semesters or trimesters, or 6 quarters, excluding summer terms) for an associate’s degree in a standard term-based institution; and the various scheduled times for certificate programs.

Books and Supplies for Entire Program
The average cost of books and supplies for a typical student for the entire program. If this information is not available by program, use your institutional estimate.

Annual Room and Board Charges
The annual charges assessed students for an academic year of rooming accommodations (for a typical student sharing a room with one other student) and meals.

Sec. 668.43(a)
This refers to Title 34 (Education) of the Code of Federal Regulations, Section 668.43 (Institutional Information). Visit the IFAP (Information for Financial Aid Professionals) website for more information on regulations related to the administration and processing of Title IV federal student aid: http://www.ifap.ed.gov/ifap/.

Program Completion:
When a student completes all program requirements and receives a degree, diploma, certificate, or other formal award. In order to be considered a completion, the degree/award must actually be conferred.
**Federal Student Loans:**
Includes all Title IV student loans, such as Stafford (subsidized and unsubsidized) and Perkins loans. This does not include PLUS and other loans made directly to parents.

**Private Loans**
A loan provided by a private educational lender that is not a Title IV loan and that is issued expressly for postsecondary education expenses to a borrower, regardless of whether the loan is provided through the educational institution that the student attends or directly to the borrower from the private educational lender.

**Institutional Financing Plans:**
An Institutional financing plan is the extension of credit to a student for educational costs that will be paid by the student (or on the student’s behalf) after the program of study has ended. The amount and frequency of the installment payments and whether they include a fee or interest are specified in the written plan.