

VERY IMPORTANT THINGS TO CHECK: All of the policies below are understood, student initials: _____

<input type="checkbox"/> 30 hours at ASU Tempe campus <input type="checkbox"/> 12 UD hours in the major at ASU main <input type="checkbox"/> Total community college hours: ____ (64 max allowed)	<input type="checkbox"/> Honors recognition 56 hours as ASU main <input type="checkbox"/> Concurrent Degrees 30 unique hours in each major area <input type="checkbox"/> Second Baccalaureate Degree 30 new hours at ASU Tempe campus
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Advisor: _____ Posted on RG61? ENG 101 <input type="checkbox"/> ENG 102 <input type="checkbox"/> Disqualified? No <input type="checkbox"/> Yes <input type="checkbox"/> Total 4 year school transfer hours: _____ Total transfer UD hours: _____ List 4 year schools: Upper-division designation (i.e. 300 and above) UD hours _____ _____ _____ _____	Advisor notes:
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How to use this check sheet:

List the course and prefix number that fulfills the corresponding requirement. In the appropriate column next to the course, write the number of semester credit hours. i.e. if you have completed the course, mark the number of hours under the C column. If it is a course that you have not earned a grade for yet, mark the number of semester credit hours under the NC column. If the course is an upper division course (Jr. or Sr. level, numbered 300-499 at ASU) also mark the number of credit hours in the UD column next to the course. In the DARS column either, check if the course is already articulated on the DARS report or write in the _XX ### prefix/number from the DARS report (this is generally for advisors use only). When you are double counting courses, using the same class to fulfill two requirements, take extra care not to double count the credit hours. Write the number of hours under one of the requirements, and cross out the appropriate column under the double counted requirement.

Key: C = Courses completed; NC = Courses not yet completed; UD = Upper division courses (300 and above at ASU); DARS = Degree Audit Reporting System.

***Double Counting Restrictions:**

You may not double count courses within the University General Studies Core requirements
 You may not double count courses from the College Graduation requirements, including the Bridge course, with the University General Studies HU, SB, SG or SQ areas.
 You may not double count courses within the College Graduation requirements, including the bridge course.
 However, the L, MA and CS requirements *can* be double counted in the college and major areas.

Bridge Course Requirement:

A list of currently approved bridge courses is available at <http://clas.asu.edu/students/degreerequirements/bridge.htm>. Unless otherwise noted only the main campus courses listed will fulfill the bridge course requirement. When taking special topics courses numbered 294, 394, or 494 to meet the bridge course requirement, you may only use courses with the same course prefix, number, and title as those on the list.

‡Major Requirements Minimum Grade Requirements: C minimum grade is required in all upper division course work in the major. Some majors have more stringent requirements. Transfer courses subject to departmental approval.