

School of Social Work

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Dean

PURPOSE

The purpose of the School of Social Work is to prepare professional social work practitioners who are committed to understanding and serving those in need of help.

The mission of the School of Social Work is the training of professional social workers for beginning-level generalist practice (B.S.W.) and for clinical, administrative, and community practice (M.S.W.). The focus is on those populations who are most oppressed and most in need of social services. A special emphasis is placed on working with ethnic/racial minorities of the Southwest.

The school is totally committed to the university's mission to be competitive with the best public research universities in the country. Faculty members have active research agendas under way that venture into a wide variety of topics, including work with children, with drug and alcohol abusers, with the developmentally disabled, in human services planning, and in many other areas of interest.

ORGANIZATION

The School of Social Work has no separate departments or units. Generally speaking, curriculum planning, faculty teaching areas, and student advising tend to cluster around four programmatic areas: the Bachelor of Social Work (B.S.W.), the Master of Social Work direct practice concentration (M.S.W.–DP), the Master of Social Work planning, administration and community practice concentration (M.S.W.–PAC), and the Doctor of Philosophy (Ph.D.) with a major in Social Work. Some faculty teach in more than one of these programmatic areas.

ADMISSION

Bachelor of Social Work

The Bachelor of Social Work degree program is divided into the pre-Social Work major and the Social Work major.

The pre-Social Work major consists of freshman and sophomore students who have been admitted to the university and have declared Social Work as their major, as well as students transferring to the School of Social Work from other colleges within the university and other universities or junior colleges who have not completed the admission

requirements to the program. Students transferring from other universities or community colleges as premajors should follow the procedure outlined on pages 34–35 of this catalog. Students transferring from other colleges within the university must obtain a Change of College form from the School of Social Work Student Services Office, WHALL 133.

Admission Procedure for Social

Work Majors. This procedure is for students who have 54 semester hours or more and have taken SWU 271, 291, 301, and 310. Students wishing to enter the Social Work major are required to apply for admission to the program in addition to obtaining an official Certificate of Admission to the university. Students are eligible to apply for admission to the Social Work major during the last semester of the sophomore year. It is expected that applicants have completed 54 semester hours and the required Social Work courses by the end of the semester in which they are applying. Students are admitted to the major at the beginning of the term following the semester during which they apply.

Students may obtain a Social Work major application packet at the School of Social Work Student Services Office, WHALL 133, or request that one be mailed to their home address by calling 602/965–6081.

Applicants are reviewed for admission for the fall and spring semesters. Students applying must have a Certificate of Admission to the university in their files by November 1 for spring admission and March 1 for fall admission. Students should allow at least four additional weeks to receive acceptance. All other application materials (i.e., application form, additional statement, and two letters of reference) must be returned to

SCHOOL OF SOCIAL WORK
STUDENT SERVICES OFFICE
ARIZONA STATE UNIVERSITY
BOX 871802
TEMPE AZ 85287–1802

by November 1 for spring admission or March 1 for fall admission. Failure to meet these deadlines may result in the applicant having to wait for the next admissions period. Applicants are notified by mail of the committee's decision within five weeks after the application deadline. Those applicants who

have been denied admission may request a conference with the program director to discuss the decision and to obtain guidance in the development of future plans.

Criteria for Admission. Admissions are based on the following criteria:

1. A minimum cumulative GPA of 2.00 is required.
2. A minimum cumulative GPA of 2.75 in core Social Work courses (SWU 271, 291, 301, and 310) and a grade of “C” or better in all Social Work courses are required.
3. Lower-division general studies requirements described by the university and as part of the B.S.W. program must be completed.
4. The applicant’s educational and career goals must be compatible with the educational objectives of the school.
5. Before admission to the major, applicants are required to have a minimum of 240 hours of social work experience in human services. Voluntary, paid, and/or equivalent family personal experiences are acceptable.
6. References are required for each applicant. Two references from persons who have known the applicant in a professional capacity are to be submitted by the applicant. Additionally, a third reference is later requested by the school from the applicant’s SWU 310 instructor. This reference is used in the field placement process.

Admission is selective and based on available resources. Not all students who meet minimum requirements are admitted to the program.

Leave of Absence. Occasionally, for health or personal reasons, B.S.W. majors find it necessary to interrupt their studies. Students considering such requests meet with an advisor to look at alternatives and then meet with the director of Admissions to process the request and a feasible educational plan. A student may request a leave of absence from the Social Work program for a period of one year. (This leave applies only to the Social Work program and not to the university. No leave of absence is granted from the university.) Requests for a leave of absence must be made in writing. Except when recommended by the Committee

on Academic and Professional Standards, the student must be in good standing in the program at the time the request is made. Students should be aware that nonattendance at the university for one or more semesters requires reapplication to the university. Failure to request a leave of absence by B.S.W. majors results in removal from the program.

Readmission. Undergraduate students (premajor and major) who have previously attended ASU but have not been enrolled at this institution for one or more semesters are required to apply for readmission following university procedures as outlined on page 41. Students who were previously B.S.W. majors may, in addition, be required to reapply for major status.

Transfer Credit. Credits transferred from any accredited junior or community college are accepted up to a maximum of 64 semester hours. Community college students planning to transfer at the end of their first or second year should plan their community college courses to meet the requirements of the ASU curriculum selected. Students attending Arizona community colleges are permitted to follow the degree requirements specified in the ASU catalog in effect at the time they begin their community college work, providing their college attendance is continuous. See page 72, “Guidelines for Determination of Catalog Year.”

Courses transferred from community colleges are not accepted as upper-division credits earned at ASU. Arizona students are urged to refer to the *Arizona Higher Education Course Equivalency Guide* for the transferability of specific courses from Arizona community colleges. Copies of the guide are available in the Student Services Office, WHALL 133. In choosing courses at a community college, students should be aware that a minimum of 50 hours of work taken at the university must be upper-division credits. While attending a community college, students are encouraged to elect general studies and lower-division courses in the major field.

Direct transfer of courses from other accredited institutions to the School of Social Work is subject to the existence of parallel and equal courses in the school’s curriculum. Transfer credit is not given for courses in which the low-

est passing grade (“D”) or a failing grade (“E” or “F”) was received.

Credit for “life experience” is not given in lieu of course requirements. A minimum of 30 semester hours earned in resident credit courses at ASU is required for graduation.

Master of Social Work

Applications to the M.S.W. program are accepted only during the period beginning November 1 and ending March 1 preceding the fall semester to which the applicant is seeking admission. All applicants are reviewed for admission for the fall semester only.

Regular Admission. Applicants must be acceptable to both the Graduate College and the School of Social Work. Among other considerations for acceptance by the Graduate College, the applicant must have a minimum GPA of 3.00 (4.00 = A) in the last two years of work leading to the bachelor’s degree. The applicant’s score on the aptitude examination—the Graduate Record Examination or Miller Analogies Test—is also considered in making decisions regarding admission. All students are required to complete a course in human biology successfully before enrollment in the graduate program. Additionally, all students must have successfully completed a course in statistics either before admission or by the end of the first year in the M.S.W. program. The school also requires that applicants must either

1. have graduated with a liberal arts undergraduate degree;
2. have graduated with a B.S.W. from an accredited school of social work; or
3. for students with other undergraduate degrees, have taken 30 credit hours in liberal arts courses at the undergraduate or graduate level.

The 30 semester hours must include course work from the social/behavioral sciences, natural sciences, and humanities. The distribution should approximate the current policy undergirding the B.S.W. program:

1. 18 hours in social and behavioral sciences;
2. six hours in natural sciences with at least one course in human biology; and
3. six hours in humanities.

Provisional Admission. Applicants with lower test scores or grades below minimum levels may be considered for provisional admission if there is counterbalancing evidence suggesting the potential of outstanding performance in the Master of Social Work program. Normally, final determination of removal of provisional status is made by the time the student has completed 12 hours of approved graduate study. The provisional student does not begin field work until this status has been changed. However, the student carries the same academic load as a regularly admitted student and is expected to meet the same standards for continuation in the program.

Application Procedure. The following items should be submitted to

ADMISSIONS OFFICE, GRADUATE COLLEGE
ARIZONA STATE UNIVERSITY
BOX 871003
TEMPE AZ 85287-1003

(1) the application for admission to the Graduate College and (2) two transcripts from each institution where the applicant has attended previously.

The following items should be submitted to

SCHOOL OF SOCIAL WORK
STUDENT SERVICES OFFICE
ARIZONA STATE UNIVERSITY
BOX 871802
TEMPE AZ 85287-1802

1. application to the Graduate Social Work program;
2. statement of educational and career goals in sufficient detail to indicate compatibility with the educational objectives and capabilities of the School of Social Work;
3. three letters of reference using the reference letter forms provided by the School of Social Work; and
4. test scores from either the Graduate Record Examination or the Miller Analogies Test.

Transfer Credit. Upon recommendation of the Admissions Committee, the first year of graduate study (up to 30 graduate semester hours) earned as a matriculating graduate student at another CSWE-accredited school of social work may be transferred toward the M.S.W. degree. A full transcript from

the school at which the credit was obtained is required.

A maximum of nine graduate semester hours earned as an unclassified student in the ASU School of Social Work may be transferred. Up to six semester hours of prior graduate work in another ASU program or another university may transfer as elective credit if approved by the program director. A combination of credit earned as an unclassified student in other programs or universities may not exceed nine semester hours.

Consideration for acceptance of prior graduate credits must be applied for at the time of admission. The grades for all transfer credit must be a "B" or better.

Work offered toward a master's degree must be completed within six consecutive years. The six years begin with the first course included on a student's approved program of study.

Exemptions and Waiver Examinations

The number of semester hours required to complete the M.S.W. degree ranges from 40 to 60, with 60 hours representing the standard program. In addition to transferring in credit (see policy on transfer credit), admitted students may acquire up to 20 hours of credit toward the degree by a combination of (1) exempting up to nine hours of foundation course work without examination or (2) successfully completing examinations in any of the foundation courses except field.

Exemptions. Only students from B.S.W. programs accredited by the Council on Social Work Education can be considered for exemptions. To be eligible for an exemption from any course, students must have received their B.S.W. degree no more than five years before the date of admission or be able to demonstrate current continuing education credits. Admitted B.S.W. students from ASU are exempted from the courses listed below without examination if they meet the stated GPA requirements. B.S.W. students from other accredited programs may also be exempted from the same courses but must submit their course content material (course description, syllabus, and outline) for review by the M.S.W. director for an equivalency review to de-

termine exemption. B.S.W. students may be exempted from the following courses:

1. SWG 502 if the student has at least a 3.50 GPA for both SWU 301 and 402 or equivalent social work courses;
2. SWG 531 if the student has at least a 3.50 GPA for both SWU 331 and 432 or equivalent social work courses; and
3. SWG 533 if the student has at least a "B" in SWU 474 or an equivalent social work course.

Waiver Examinations. Students who believe they have successfully completed equivalent undergraduate courses or have related work experience covering content to be taught in the M.S.W. courses listed below can request to test out of those courses by taking a written waiver examination. Waiver examinations are offered for the following courses:

	<i>Semester Hours</i>
SWG 501 Human Behavior in the Social Environment I	3
SWG 502 Human Behavior in the Social Environment II	3
SWG 510 Direct Practice I	3
SWG 511 Direct Practice II*	3
SWG 520 Practice-Oriented Research ...	3
SWG 531 Social Policy and Services I ..	3
SWG 533 Ethnic Minorities and Social Work	3
SWG 580 Community and Organizational Change	3

* Only students who successfully pass the waiver exam for SWG 510 Direct Practice I are allowed to take the waiver exam for SWG 511 Direct Practice II.

Part-Time Program. A limited number of students are admitted each year to a planned part-time program. Students interested in this option must specifically apply to the part-time program. This program is completed in accordance with the plan developed. A maximum of one year of field education may be done by special arrangement in the agency where the student is employed.

Social Work—Ph.D.

In general, an applicant for the Doctor of Philosophy degree with a major in Social Work should hold a Master of Social Work degree from an accredited

school of social work and have demonstrated professional growth in the practice of social work. Exceptions to this general requirement may be made for applicants with an advanced degree in a related field and exceptional practice or research experience in social work.

Admission to the Ph.D. program requires completion of all admission requirements and procedures set forth by the Graduate College and test scores from the Graduate Record Examination. Applications are accepted up to March 1 preceding the fall semester to which the applicant is seeking admission. Students are admitted only in the fall semester.

Application Procedure. The following should be submitted to

ADMISSIONS OFFICE, GRADUATE
COLLEGE
ARIZONA STATE UNIVERSITY
BOX 871003
TEMPE AZ 85287-1003

1. the application for admission to the Graduate College;
2. two transcripts from each institution where the applicant has attended previously; and
3. test scores from the Graduate Record Examination.

The following should be submitted to

SCHOOL OF SOCIAL WORK
STUDENT SERVICES OFFICE
ARIZONA STATE UNIVERSITY
BOX 871802
TEMPE AZ 85287-1802

1. application to the Doctor of Philosophy program;
2. statement of educational and career goals in sufficient detail to indicate compatibility with the educational objectives and capabilities of the School of Social Work;
3. examples of written work or published materials; and
4. four letters of reference, using the reference letter forms provided by the School of Social Work.

ADVISEMENT

Bachelor of Social Work

Students are responsible for meeting the degree requirements and seeking advisement regarding their program status and progress. Upon entrance to the School of Social Work, each stu-

dent is assigned an advisor. The advisor assists students with program planning, registration, preparation of needed petitions, verification of graduation requirements, referrals to university and/or community resources, and assistance with career planning. Students must meet with an advisor before any registration transaction.

Master of Social Work

A faculty advisor is assigned to each enrolled student at the beginning of his or her first semester of graduate work. Faculty advisors are available to assist students with career and professional concerns. An advisor in the Student Services Office of the School of Social Work provides technical assistance in filing Programs of Study, course selection, and any other academic issues. Students must meet with an advisor before any registration transaction.

Social Work—Ph.D.

At the time of matriculation, each student is assigned a faculty advisor who is a member of the Doctoral Program Committee.

The advisor helps the student with educational planning. The advisor also discusses research interests with the student and refers the student to those faculty members who seem best qualified in the substantive field in which the student has an interest. Students are expected to use their own initiative in developing relationships with faculty at the School of Social Work and the university at large who share their theoretical and research interests.

DEGREES

Bachelor of Social Work

The school's undergraduate curriculum leads to a Bachelor of Social Work (B.S.W.). The B.S.W. degree program is accredited by the Council of Social Work Education. The principal objective of the undergraduate curriculum is to prepare students for beginning-level generalist practice in social work. The program is also designed to prepare students for culturally sensitive practice and to provide preparation for graduate training in social work. The B.S.W. program offers social welfare content in general studies courses for College of Liberal Arts and Sciences students. During the freshman and sophomore years, students concentrate on obtaining a strong background in liberal arts and sciences and are classified as

premajors until they are officially admitted to the major. Entrance into the Social Work major from the premajor is not automatic (see "Admission," pages 353-354).

Junior and senior Social Work majors focus on Social Work courses in social policy and services, human behavior in the social environment, social work practice, research, and field instruction in community agencies. In addition, majors take elective courses in related areas.

The B.S.W.-level practitioner is seen as a generalist. The curriculum focuses on such roles as advocacy, referral, case management, and problem-solving functions with individuals, groups, families, organizations, and the community.

Master of Social Work

The Master of Social Work program prepares professional social workers for advanced direct practice, administrative, and community practice positions. The program puts major emphasis on preparing social workers capable of responding effectively to the needs of the special populations in the Southwest—the ethnic minority groups of the region, the aged, urban and rural poor, children at risk, the disabled, and women who are victims of poverty, discrimination, and violence—in its curriculum and its practicum assignments.

The M.S.W. program is a two-year, 60-hour program that includes a foundation year and a concentration year. In the foundation year, all students complete the same course work and field education requirements. In the concentration year, students select either direct practice (DP) or planning, administration and community practice (PAC).

Social Work—Ph.D.

The doctoral program of the School of Social Work prepares students to contribute to the field of social welfare and the profession of social work through research, teaching, and other scholarly activities.

The program seeks to broaden the student's knowledge of the field of social work and the supporting social and behavioral sciences, to deepen the student's understanding of the area of specialization, and to enable the student to make a contribution to that area through scholarship and research.

Most students specialize in theory and research in social development, social treatment, or some combination of both. Social development includes social administration, social planning, social policy, and community development. Social treatment includes direct practice with individuals, families, or small groups.

Students may construct programs that combine social development and social treatment and may develop specializations in various substantive areas, e.g., child welfare, aging, mental health, and medical care.

DEGREE REQUIREMENTS

All candidates for graduation in the Bachelor of Social Work curriculum are required to present at least 126 semester hours, of which at least 50 hours must consist of upper-division courses. A minimum cumulative GPA of 2.00 is required for graduation.

Course Load. A normal course load per semester is 15–16 semester hours. The maximum number of hours for which a student can register is 18 semester hours unless an overload petition has been filed with and approved by the director of the Undergraduate Program.

Overload petitions are not ordinarily granted to students who have a cumulative GPA of less than 3.00 and who do not state valid reasons for the need to register for the credits. Students who register for semester hours in excess of 18 and do not have an approved overload petition on file have courses randomly removed through an “administrative drop” action.

English Proficiency. Students must demonstrate reasonable proficiency in written English by achieving a grade of “C” or better in both ENG 101 and 102 or in ENG 105 or its equivalent. Should a student receive a grade lower than “C” in any of the courses, the course must be repeated until the specified proficiency is demonstrated. Transfer students from colleges outside Arizona should consult the Student Services Office in the School of Social Work, WHALL 133, to assure completion of this requirement.

Undergraduate Student Enrollment in Graduate Classes. Undergraduate students at ASU in their senior year may enroll in a maximum of six graduate semester hours in the School of Social Work, providing they have an overall GPA of 3.00 or higher at the time of enrollment and have secured the required signatures for approval. If the course is not used to meet an undergraduate graduation requirement, it may be eligible for use in a future graduate program on the same basis as work taken by a nondegree graduate student.

Field Instruction. Field instruction for the B.S.W. program is offered concurrently with classroom study. Students are assigned to a social service agency and work under the supervision of a School of Social Work-approved social work professional. Field instruction permits testing theory in practice and gives a base of experience to class discussions. Qualified agencies in several Arizona communities are utilized for field instruction.

B.S.W. students work in one placement for 16 hours a week, for a total of 480 hours over two semesters. In assigning the placement, the school takes into account the student’s educational needs and career goals. Generalist social workers need to be familiar with the methods of working with individuals, families, and groups, as well as in organizations and communities and with all ages and ethnic groups. The faculty are committed to establishing the capabilities necessary for high-quality, social work generalist practice.

B.S.W. field instruction agencies are located primarily in the Phoenix metropolitan area. Specially arranged, more distant placements may require up to a two-hour drive. Although car pools are possible, personal transportation is strongly recommended while attending school.

Bachelor of Social Work

Requirements for the Bachelor of Social Work degree are as follows:

	<i>Semester Hours</i>
First-year Composition	6
General studies requirement	44
Social Work core requirement	45
Electives	31
Total	126

First-Year Composition Requirement

Students are required to take both ENG 101 and 102 (six semester hours) or ENG 105 (three semester hours). See the statement on English proficiency, pages 40 and 71–72.

Those students taking ENG 105 must complete three additional hours in any subject to total 126 semester hours for graduation.

Social Work Core Requirement

	<i>Semester Hours</i>
SWU 271 Introduction to Social Work	3
SWU 291 Community Resources	3
SWU 301 Human Behavior in the Social Environment I	3
SWU 310 Social Work Practice I	3
SWU 331 Social Policy and Services I	3
SWU 402 Human Behavior in the Social Environment II	3
SWU 410 Social Work Practice II*	3
SWU 411 Social Work Practice III*	3
SWU 412 Field Instruction I*	5
SWU 413 Field Instruction Seminar I*	1
SWU 414 Field Instruction II*	5
SWU 415 Field Instruction Seminar II*	1
SWU 420 Practice-Oriented Research ...	3
SWU 432 Social Policy and Services II	3
SWU 474 Ethnic/Cultural Variables in Social Work	3
Total	45

* Majors only.

SWU 412 and 414 each require 16 hours weekly per semester in the field. Students must file an application for field work before registration for the courses.

No credit is granted toward fulfilling major core requirements in any course in the student’s major unless the grade in that course is at least a “C.”

Electives

Students are required to take 31 semester hours of courses in areas related to social work. The practice model of the program is a social work generalist.

Each student is encouraged to consult with an advisor in selecting electives. Economics, education, psychology, and sociology are only a few of the academic units offering knowledge of value to the professional social work practitioner.

General Studies Requirements

To meet university general studies requirements and to assure breadth and depth in the student's education, all Social Work students must complete a total of 44 semester hours of general studies courses with the designated minimum semester hours in each of the following general studies core areas. Students may choose the requirements for the catalog under which they entered the university or the following:

	<i>Semester Hours</i>
L1 and L2 courses*	6
N1, N2 courses*	6
including a course in statistical analysis	
HU courses*	6
including PHI 101 Introduction to Philosophy (3)	
SB courses*	18
Topical, indigenous series that pertains to a 20th-century focus on (a) ethnic minorities of the Southwest (3) and on (b) women (3)	
ECN 111	3
Macroeconomic Principles (3)	
PGS 101	3
Introduction to Psychology (3)	
POS 110	3
Government and Politics (3) or POS 310 American National Government (3)	
SOC 101	3
Introductory Sociology (3) or SOC 301 Principles of Sociology (3)	
S1 and S2 courses*	8
including a course in human biology with lab (e.g., ZOL 120, 201, 202) (4)	
Total	44

* For requirements in this area, see pages 50–52, "The University General Studies Requirements."

General studies courses are regularly reviewed. To determine whether a course meets one or more general studies course credit requirements, see the listing of courses, pages 53–71. General studies courses are also identified following course descriptions according to the key to general studies credit abbreviations, page 52.

Awareness Areas. A minimum of one course must be taken from each of the following awareness areas: cultural diversity in the United States, global awareness, and historical awareness.

Courses may concurrently satisfy a requirement in the general studies core area. For a complete listing of courses that satisfy these areas, contact Student Services, WHALL 133.

Master of Social Work

The standard program consists of 60 hours, including both classroom instruction and field practicum. It is divided into a foundation year (core curriculum) and a concentration year. During both years, students spend two days a week in a practicum setting. The foundation curriculum is the same for all students and must be completed before entering the concentration year. The required foundation courses are as follows:

	<i>Semester Hours</i>
SWG 501	3
Human Behavior in the Social Environment I	
SWG 502	3
Human Behavior in the Social Environment II	
SWG 510	3
Direct Practice I	
SWG 511	3
Direct Practice II	
SWG 520	3
Practice-Oriented Research	
SWG 531	3
Social Policy and Services I	
SWG 533	3
Ethnic Minorities and Social Work	
SWG 541	3
Field Practicum I	
SWG 542	3
Field Practicum II	
SWG 580	3
Community and Organizational Change	
Total	30

In the second year, students concentrate in either direct practice or planning, administration and community practice. Six to nine hours of electives are available for students either to take additional hours in their concentration or to increase knowledge and skill in such areas as health, mental health, family and child welfare, or aging.

The required concentration courses are as follows:

	<i>Semester Hours</i>
Direct Practice	
SWG 606	3
Psychopathology	
SWG 611	3
Social Work with Families	
SWG 620	3
Research Methods in Social Work	
SWG 621	3
Integrative Seminar	
SWG 632	3
Social Policy and Services II	
SWG 641	3
Advanced Practicum: Direct Practice I	
SWG 642	3
Advanced Practicum: Direct Practice II	
One of the following five approved advanced courses	3

SWG 613	3
Social Work with Individuals (3)	
SWG 614	3
Social Work with Families in Transition (3)	
SWG 616	3
Social Work with Chemically Dependent Families (3)	
SWG 617	3
Assessment: Treatment with Children and Adolescents (3)	
SWG 618	3
Family Violence (3)	
Electives	6
Total	30

Planning, Administration and Community Practice

	<i>Semester Hours</i>
SWG 623	3
Agency Research in Social Work	
SWG 632	3
Social Policy and Services II	
SWG 643	3
Advanced Practicum: Planning, Social Work Administration and Community Practice I	
SWG 644	3
Advanced Practicum: Planning, Social Work Administration, and Community Practice II	
SWG 680	3
Program Planning in Social Services	
SWG 681	3
Social Work Administration	
SWG 682	3
Community Participation Strategies	
Electives	9
Total	30

Electives may be selected from offerings at the School of Social Work or courses offered through other instructional units with the recommendation of the advisor and approval by the director of the graduate program. The total semester hours for each concentration equal 30.

Field Education. Every student is assigned to a field education placement in both the foundation and concentration years. Field education requirements include 16 hours a week for a total of 240 per semester under the supervision of a School of Social Work-approved social work professional. Field experiences are designed to be consistent with course work at the foundation and concentration levels.

Field education placements are made in what is considered to be the best educational interests of the student and may require a considerable amount of travel. For this reason, it is necessary that M.S.W. students have a car available for use for their field placement.

Social Work—Ph.D.

Completion of the program requires at least 36 semester hours of course work beyond the master’s degree and a minimum of 24 semester hours in SWG 792 Research and SWG 799 Dissertation. Each student must complete all core requirements: statistics (six hours), research methods (six hours), social work seminars (12 hours), directed electives (12 hours), comprehensive examinations, and research and dissertation (24 hours). In addition, based on an educational assessment by the Doctoral Program Committee, a number of “leveling” courses may be required to bring the student to an acceptable level of specific knowledge.

	<i>Semester Hours</i>
SWG 720 Research Issues in Social Work	3
SWG 721 Empirical Social Work Practice	3
SWG 722 Integrative Research Seminar	3
SWG 740 Philosophy of Science Issues in Social Work	3
Research methods	6
Statistics	6
Total	24

The remaining 12 semester hours are negotiated by the student and her or his advisor and reflect the student’s short- and long-term career interests. In most instances, these courses are taken in other instructional units within the university.

GRADUATION REQUIREMENTS

Each Social Work major must file an undergraduate program of study for graduation within the semester that he or she earns the 87th credit. A minimum of 126 semester hours, a minimum of 50 semester hours in upper-division courses, a minimum of 480 hours in field education, and a minimum GPA of 2.00 are required for graduation with a B.S.W. degree. To be acceptable as graduation credit, all course and field work in the major must show an earned grade of “C” (2.00) or higher.

In order to qualify for graduation from the M.S.W. or Ph.D. program, a student must have a minimum overall GPA of 3.00, with no grade below “C” in any required course.

Comprehensive Examinations. Arizona State University requires a comprehensive examination for graduation in all professional master’s programs that do not have a thesis requirement. All Social Work students must pass a written comprehensive examination, administered by the School of Social Work, before graduation.

ACADEMIC STANDARDS

In order to remain in good academic standing, the student must maintain a minimum overall GPA of 2.00 (B.S.W.) and 3.00 (M.S.W. and Ph.D.) at the end of each semester. Most courses in the program are sequential; successful completion of each course in the sequence is required to enroll in the following course. Students may not enroll in any second-year required courses until all foundation courses have been completed successfully.

Retention and Disqualification

The following policies govern retention and disqualification.

Probationary Status. A student must maintain a minimum overall cumulative GPA of 2.00 (B.S.W.) and 3.00 (M.S.W. and Ph.D.). A student is placed on probationary status automatically when (1) the GPA is less than the minimum at the end of any semester or (2) a grade of “D” or “E” is received for any major core requirement, regardless of the GPA.

Students may also be put on probation for reasons other than grades.

Probationary status requires completion of a plan—written and signed by the student and advisor, with copies for the student, advisor, program director, field director, and file—that indicates when and how deficiencies will be made up. This plan must contain a provision to bring the GPA up to minimum standards by the end of the succeeding semester or at the completion of 12 hours of letter-graded course work, whichever comes later. Probationary students may be denied registration in the absence of such a plan.

Once a Social Work student is on academic probation, the student remains in that status until the overall GPA reaches the retention level (2.00 [B.S.W.] and 3.00 [M.S.W. and Ph.D.]) or until the student is disqualified from the university.

Termination from the Program. A student is terminated from the program under any one of the following circumstances:

1. A student fails to carry out the plan developed during a probationary semester.
2. A B.S.W. or M.S.W. student receives an “E” grade (failure) in field practicum.
3. A B.S.W. or M.S.W. student does not accept or is not accepted by three or more field agencies if, in the judgment of faculty and field staff, the placements can provide appropriate field experiences without undue inconvenience to the student.
4. The student does not adhere to professional expectations and standards (see the *Student Code of Conduct*, *NASW Code of Ethics*, and *CSWE Curriculum Policy Statement*).
5. A student appears to lack the degree of physical and/or mental health necessary to function successfully as a social worker. Such a student may be required to undergo a medical examination and make the results available to the Committee on Academic and Professional Standards of the School of Social Work. The responsibility for reviewing and determining the qualification of students whose behavior and/or performance are in question is vested in the Standards Committee. The committee’s decision may require the dismissal or disqualification of a student from the program.

Reinstatement. A disqualified student who desires to be reinstated may submit an application for reinstatement. A disqualified student normally is not reinstated until at least one semester has elapsed from the date of disqualification. The burden of establishing fitness is on the disqualified student, who may be required to take aptitude tests and submit to other examinations before being readmitted.

Continuous Evaluation. While students are subject to the university’s general retention policy, they are evaluated in the school on broader criteria than mere GPA. Students are reviewed for evidence of competency in social

work and are continuously evaluated as they progress in the program. Prospective Social Work candidates who do not meet the established criteria are guided toward a program that is compatible with their interests and abilities.

Appeal Procedures

Students who believe they have been unjustly treated in an arbitrary, capricious, or discriminatory fashion in academic or other matters relating to their career as students may appeal by following the guidelines set forth in the *Policy and Procedures Manual* for the School of Social Work, available in the Student Services Office, WHALL 133.

STUDENT RESPONSIBILITIES

Students are expected to support and maintain the highest professional standards as spelled out in the *Student Code of Conduct* and the *National Association of Social Workers Code of Ethics*.

Regular attendance is expected in all classes and in field education and is a critical factor in evaluation of performance.

Students' rights are protected through appeal to the Committee on Academic and Professional Standards or through consultation with the departmental ombudsperson.

SPECIAL PROGRAMS

Tucson Component. The School of Social Work offers the full M.S.W. foundation year (30 hours) and some M.S.W. concentration year courses in Tucson. Students are required to commute to Tempe during both semesters of their concentration year. Every effort is made to schedule courses so that only one day per week is required for travel, but it is possible that two days of travel may be required to meet specialized student requests or needs.

University Honors College. The School of Social Work participates with the University Honors College, which affords superior undergraduates opportunities for enhanced educational experiences. A description of the requirements and the opportunities offered by the University Honors College can be found on pages 79–81 of this catalog.

Social Work

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PROFESSORS

COUDROGLOU, DALEY,
FIGUEIRA-McDONOUGH, HUDSON,
KETTNER, MacEACHRON,
MARTINEZ-BRAWLEY, MORONEY

ASSOCIATE PROFESSORS

ASHFORD, FAUSEL, LeCROY,
LEYBA, LIE, McMURTRY,
MONTERO, NICHOLS

ASSISTANT PROFESSORS

CARTER, PAZ,
RISLEY-CURTISS, ZORITA

FACULTY ASSOCIATE

ANGULO

PROFESSORS EMERITI

ALDRIDGE, CRANMER,
ENGELHARDT, HARWARD,
HEPWORTH, HILL, LUNDBERG,
POLENZ, WOODMAN

SOCIAL WORK (SWU)

SWU 271 Introduction to Social Work. (3) F, S

Analysis of contemporary social welfare services and professional social work. Designed for freshmen/sophomores considering this major. Prerequisites: PGS 101; SOC 101.

291 Community Resources. (3) F, S

Generalist social work roles, including case management, in relation to the purpose, structure, and delivery system of community welfare agencies. Includes 40 hours of observational experience in local agencies. Prerequisites: SOC 101; PGS 101. Pre- or corequisite: SWU 271.

301 Human Behavior in the Social Environment I. (3) F, S

Introduction to interrelation of bio-psycho-sociocultural systems and their effect on behavior focused on southwestern ethnic and cultural groups. Prerequisites: PGS 101; SOC 101; Human Biology course. Pre- or corequisites: SWU 271, 291. *General studies: L2, SB.*

310 Social Work Practice I. (3) F, S

Introduction to social work methods, emphasizing the following skills: role-playing, video training, cross-cultural interviewing, communication patterns, and recording. Prerequisites: SWU 271, 291. Pre- or corequisite: SWU 301.

331 Social Policy and Services I. (3) F, S

History, philosophy, and values of social welfare; function and role of social welfare in society; development of the social work profession and practice. Prerequisites: ECN 111; POS 110 or 310; SWU 271, 291. *General studies: H.*

402 Human Behavior in the Social Environment II. (3) F, S

Sequel completing study of life span development and behavior which forms base for social work practice. Prerequisite: SWU 301. *General studies: SB.*

410 Social Work Practice II. (3) F, S

Introduction to generalist social work; major areas of knowledge, values, and skills basic to the social work helping process focused on individuals and small groups. Prerequisites: PHI 101 or 111; SWU 301, 310; Social Work major. Corequisites: SWU 412, 413.

411 Social Work Practice III. (3) F, S

Applications of theoretical frameworks to social work practice at family and community levels. Prerequisites: SWU 410, 412, 413; Social Work major. Corequisites: SWU 414, 415. Pre- or corequisite: SWU 420.

412 Field Instruction I. (5) F, S

Sixteen hours a week of supervised practice in an approved placement. Prerequisite: Social Work major. Corequisites: SWU 410, 413.

413 Field Instruction Seminar I. (1) F, S

Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 410, 412.

414 Field Instruction II. (5) F, S

Sixteen hours a week of supervised practice in an approved placement. Prerequisites: SWU 410, 412, 413; Social Work major. Corequisites: SWU 411, 415.

415 Field Instruction Seminar II. (1) F, S

Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 411, 414.

420 Practice-Oriented Research. (3) F, S

Application of scientific principles to field practice, problem formulation, intervention procedures, and impact assessment in social work. Prerequisites: SWU 310; an approved course in data analysis techniques or instructor approval.

432 Social Policy and Services II. (3) F, S

Contemporary social, political, and economic issues. Special emphasis on poverty and inequality in the Southwest. Analysis and development of social welfare policies and programs. Prerequisite: SWU 331.

474 Ethnic/Cultural Variables in Social Work. (3) F, S

A basic conceptual approach to understanding ethnic/cultural variables of southwestern ethnic minorities and how these factors influence social work practice. Prerequisite: SWU 331 or instructor approval. *General studies: C.*

Omnibus Courses: See page 44 for omnibus courses that may be offered.

SOCIAL WORK (SWG)

SWG 501 Human Behavior in the Social Environment I. (3) F

Explores the salient features of human behavior theories, discusses relevant research, and appraises the strengths and weaknesses of the theories.

502 Human Behavior in the Social Environment II. (3) S

Examines human development through the life span and the behavior of individuals and families in transactions with their environments.

510 Direct Practice I. (3) F

Basic social work methods with an emphasis on the problem-solving process as it pertains to individuals, families, and small groups. Prerequisite: social work major.

511 Direct Practice II. (3) S

Theory and methods of direct practice with groups and selected practice models. Lecture, lab. Prerequisite: SWG 510.

520 Practice-Oriented Research. (3) S

Accelerated course in application of scientific principles to field practice, problem formulation, intervention procedures, and impact assessment. Prerequisites: Social Work major; an approved course in statistics.

531 Social Policy and Services I. (3) F

Conceptual, analytical, and historical perspectives on the social welfare institution. Emphasis on poverty and inequality. Principles of policy analysis.

533 Ethnic Minorities and Social Work. (3) S

Explores ethnic/cultural variables significant to southwestern ethnic minority populations and ways in which these factors affect social work practice.

541 Field Practicum I. (3) F, S

With SWG 542, two consecutive semesters (480 hours) of supervised social work practice in an approved placement. Pre- or corequisite: SWG 510.

542 Field Practicum II. (3) F, S

See SWG 541. Pre- or corequisite: SWG 511.

580 Community and Organizational Change. (3) F

Examines communities and human service organizations as social systems. Introduces strategies for initiating planned change.

605 Substance Abuse. (3) N

Psychological and sociocultural determinants of substance abuse. Overview of social policies and treatment approaches. Prerequisite: SWG 502 or instructor approval.

606 Psychopathology. (3) F

Theories and concepts of mental health and illness. Attention to the development of environmental, interpersonal, psychosocial, stress factors in human behavioral dynamics. Prerequisite: SWG 501 or instructor approval.

611 Social Work with Families. (3) F

Practice applications of major family system approaches to changing or preventing family dysfunction. Prerequisite: SWG 511.

612 Social Work with Groups. (3) N

Practice applications of knowledge and skill to social work with groups. Prerequisite: SWG 511.

613 Social Work with Individuals. (3) S

Treatment of prevalent disorders encountered by social workers, selected from the following: anxiety disorders, personality disorders, depression, and schizophrenia. Lecture, seminar. Prerequisites: SWG 606, 611.

614 Social Work with Families in Transition. (3) S

Analyzes the psychosocial dynamics of families disrupted by divorce, separation, or death of a parent. Offers differential social work interventions. Prerequisite: SWG 611 or instructor approval.

616 Social Work with Chemically Dependent Families. (3) S

The dynamics of the chemically dependent family are examined and clinical approaches for intervening in the family system and sub-systems are presented. Lecture, lab. Prerequisite: SWG 511 or instructor approval.

617 Assessment and Treatment with Children and Adolescents. (3) S

Theory, research, and intervention that focus on children and adolescents. Prerequisite: SWG 511.

618 Family Violence. (3) S

Theory, research, intervention, and prevention strategies relevant to child maltreatment, partner abuse, and elder abuse. Lecture, seminar. Prerequisite: SWG 511.

620 Research Methods in Social Work. (3) F

Conceptual foundations and methods of non-mathematical research in social work. Includes problem identification, hypothesis formulation, measurement, sampling, and experimental design. Prerequisite: SWG 520.

621 Integrative Seminar. (3) S

Explores the fit between theoretical frameworks and practice with clients. Requires presentation of empirical studies with clients. Prerequisite: SWG 620. Corequisite: SWG 641 or 642.

622 Community Research in Social Work. (3) N

Application of research design techniques to assessing need and measuring efficiency and effectiveness of community-wide programs. Prerequisite: SWG 520. Corequisite: SWG 680.

623 Agency Research in Social Work. (3) S

Application of research design techniques to data collection in human service agencies, including use of statistical analysis for program evaluation. Prerequisite: SWG 622.

624 Program Evaluation in the Human Services. (3) N

Development of understanding and skill in the conduct of program and project evaluation. Prerequisite: SWG 620 or instructor approval.

632 Social Policy and Services II. (3) S

Development of advanced knowledge and skills in social welfare policy analysis, policy formulation, and advocacy and intervention for policy change. Prerequisite: SWG 531.

641 Advanced Practicum: Direct Practice I. (3) F, S

With SWG 642, two consecutive semesters (480 hours) of supervised social work practice in an approved placement related to the student's career goal. Prerequisites: SWG 541, 542. Pre- or corequisite: SWG 611.

642 Advanced Practicum: Direct Practice II. (3) F, S

See SWG 641. Prerequisites: SWG 541, 542, 611. Pre- or corequisite: SWG 614 or 616 or 617 or 618.

643 Advanced Practicum: Planning, Social Work Administration, and Community Practice I. (3) F, S

With SWG 644, two consecutive semesters (480 hours) in social work practice in an approved placement related to the student's career goal. Prerequisites: SWG 541, 542. Pre- or corequisite: SWG 680.

644 Advanced Practicum: Planning, Social Work Administration, and Community Practice II. (3) F, S

See SWG 643. Prerequisite: SWG 643. Pre- or corequisite: SWG 681 or 682.

680 Program Planning in Social Services. (3) S

The social services planning process includes needs assessment, goals and objectives, program design, budgeting, management information systems, and program evaluation. Prerequisites: SWG 681, 682. Corequisite: SWG 623.

681 Social Work Administration. (3) F

Administrative skill building and theory application within human service nonprofit social work settings. Prerequisite: SWG 580.

682 Community Participation Strategies. (3) F

Course reviews strategies to involve citizens and the consumers of social and human services in community decision making systems. Participation is viewed as means to facilitate the empowerment of oppressed peoples. Prerequisite: SWG 580.

683 Developing Grants and Fund Raising. (3) N

Identification of potential funding sources, technical and interpersonal/political aspects of proposal development, and fund raising. Prerequisite: SWG 580 or instructor approval.

720 Research Issues in Social Work. (3) F

Introduction to research issues in selected fields of study in social work, with a focus on both substantive and methodological issues within each area of study.

721 Empirical Social Work Practice. (3) S

Application of scientific principles to problem formulation, assessment, and intervention procedures with an emphasis on the direct use of scientific tools in the conduct and evaluation of practice at all levels.

722 Integrative Research Seminar. (3) F

Application of research concepts and methods to specific interests of students; integration of theory, research methods, and statistics as applied to social work topics.

730 Social Policy Issues in Social Welfare. (3) F

Historical backgrounds of current policy issues; law as expression of social policy; legislative, executive, and judicial roles in formulating policy.

731 Social Welfare Policy Analysis and Development. (3) F

Methods of policy analysis, critique of social welfare policies against proposed models, and case studies of policy development emphasizing southwestern populations. Prerequisite: SWG 730.

740 Philosophy of Science Issues in Social Work. (3) F

Philosophical assumptions of social science, social work practice, and policy are examined in conjunction with presuppositions underlying various frames of reference in the behavioral and social sciences.

741 Social Work Administration in a Systems Context. (3) S

Case studies of social work administration from initial conceptualization of policy through implementation at national, state, and local levels. Prerequisite: SWG 740.

Omnibus Courses: See page 44 for omnibus courses that may be offered.