

School of Social Work

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PURPOSE

The purpose of the School of Social Work is to prepare professional social work practitioners who are committed to the enhancement of individual family and group problem-solving capacities and the creation of a more nurturing, just, and humane social environment.

The mission of the School of Social Work is the training of professional social workers for beginning-level generalist practice (B.S.W.) and for clinical, administrative, and community practice (M.S.W.). The focus is on those populations who are most oppressed and most in need of social services. A special emphasis is placed on working with ethnic and racial minorities of the Southwest.

The school is committed to the university's mission to be competitive with the best public research universities in the country. Faculty members have active research agendas under way that venture into a wide variety of topics, including work with children, with drug and alcohol abusers, with the developmentally disabled, in human services planning, and in many other areas of interest.

ORGANIZATION

The School of Social Work is organized around three program areas:

1. Bachelor of Social Work (B.S.W.);
2. Master of Social Work (M.S.W.); and
3. Doctor of Philosophy (Ph.D.) with a major in Social Work.

The M.S.W. program has two concentrations in the second year: (1) direct practice (DP) and (2) planning, administration, and community practice (PAC). In considering the PAC concentration, students need to be aware that, because of space availability, preference is given to individuals with significant previous experience.

ADMISSION

Bachelor of Social Work

The B.S.W. degree program is divided into the pre-Social Work major and the Social Work major.

The pre-Social Work major consists of freshman and sophomore students who have been admitted to the university and have declared Social Work as their major, as well as students transferring to the School of Social Work from

other colleges within the university and other universities or junior colleges who have not completed the admission requirements to the program. Students transferring from other universities or community colleges as premajors should follow the procedure outlined on pages 50–51 of this catalog. Students transferring from other colleges within the university must obtain a Change of College form from the School of Social Work, Student Support Services, WHALL 133.

Admission Procedure for Social

Work Majors. This admission procedure is for students who have 54 semester hours or more and have taken SWU 271 Introduction to Social Work, 291 Community Resources, 301 Human Behavior in the Social Environment I, and 310 Social Work Practice I. Students wishing to enter the Social Work major are required to apply for admission to the program in addition to obtaining an official Certificate of Admission to the university. Students are eligible to apply for admission to the Social Work major during the last semester of the sophomore year. It is expected that applicants have completed 54 semester hours and the required social work courses by the end of the semester in which they are applying. Students are admitted to the major at the beginning of the term following the semester during which they apply.

Students may obtain a Social Work major application packet at the School of Social Work, Student Support Services, WHALL 133, or request that one be mailed to their home address by calling 602/965–6081.

Applicants are reviewed for admission for the fall and spring semesters. Students applying must have a Certificate of Admission to the university in their files by November 1 for spring admission and March 1 for fall admission. All other application materials (i.e., application form, additional statement, and two letters of reference) must be returned to

SCHOOL OF SOCIAL WORK
STUDENT SUPPORT SERVICES
ARIZONA STATE UNIVERSITY
PO Box 871802
TEMPE AZ 85287–1802

by November 1 for spring admission or March 1 for fall admission. Failure to meet these deadlines may result in the applicant having to wait for the next

admissions period. Applicants are notified by mail of the committee's decision. Those applicants who have been denied admission may request a conference with the program director to discuss the decision and to obtain guidance in the development of future plans.

Criteria for Admission. Admissions are based on the following criteria:

1. A minimum cumulative GPA of 2.00 is required.
2. A minimum cumulative GPA of 2.75 in core social work courses (SWU 271, 291, 301, and 310) and a grade of "C" or better in all social work courses are required.
3. Lower-division General Studies requirements described by the university and as part of the B.S.W. program must be completed.
4. The applicant's educational and career goals must be compatible with the educational objectives of the school.
5. Before admission to the major, applicants are required to have a minimum of 240 hours of social work experience in human services. Voluntary, paid, and/or equivalent family personal experiences are acceptable.
6. References are required for each applicant. Two references from persons who have known the applicant in a professional capacity are to be submitted by the applicant. Additionally, a third reference is later requested by the school from the applicant's SWU 310 instructor. This reference is used in the field placement process.

Admission is selective and based on available resources. Not all students who meet minimum requirements are admitted to the program.

Leave of Absence. Occasionally, for health or personal reasons, B.S.W. majors find it necessary to interrupt their studies. Students considering such requests meet with an academic advisor to look at alternatives and then submit a written request to the B.S.W. program director. A student may request a leave of absence from the Social Work program for a period of one year. (This

leave applies only to the Social Work program and not to the university. No leave of absence is granted from the university.) Except when recommended by the Committee on Academic and Professional Standards, the student must be in good standing in the program at the time the request is made. Students should be aware that nonattendance at the university for one or more semesters requires reapplication to the university. Failure to request a leave of absence by B.S.W. majors results in removal from the program.

Readmission. Undergraduate students (premajor and major) who have previously attended ASU but have not been enrolled at this institution for one or more semesters are required to apply for readmission following university procedures as outlined on pages 57–58. Students who were previously B.S.W. majors may, in addition, be required to reapply for major status.

Transfer Credit. The university standards for evaluation of transfer credit are listed on pages 50–52. Community college students planning to transfer at the end of their first or second year should plan their community college courses to meet the requirements of the ASU curriculum selected. Students attending Arizona community colleges are permitted to follow the degree requirements specified in the ASU catalog in effect at the time they begin their community college work, providing their college attendance is continuous. See pages 66–67, "Guidelines for Determination of Catalog Year."

Arizona students are urged to refer to the *Arizona Higher Education Course Equivalency Guide* for the transferability of specific courses from Arizona two-year (community) colleges. Copies of the guide are available from Student Support Services, WHALL 133. Courses transferred from community colleges are accepted as lower-division only. Students are urged to choose their community college courses carefully, in view of the fact there is a minimum number of hours of work taken at the university that must be upper-division credit (see "Credit Requirements," page 66).

Direct transfer of courses from other accredited institutions to the School of Social Work is subject to the existence of parallel and equal courses in the school's curriculum. Transfer credit is not given for courses in which the lowest passing grade ("D") or a failing grade ("E" or "F") was received.

Credit for "life experience" is not given in lieu of course requirements. A minimum of 30 semester hours earned in resident credit courses at ASU is required for graduation.

Master of Social Work

Applications to the M.S.W. program are accepted only during the period beginning November 1 and ending March 1 preceding the fall semester to which the applicant is seeking admission. All applicants are reviewed for admission for the fall semester only.

Regular Admission. Applicants must be acceptable to both the Graduate College and the School of Social Work. Among other considerations for acceptance by the Graduate College, the applicant must have a minimum GPA of 3.00 (4.00 = A) in the last two years of work leading to the bachelor's degree. The applicant's score on the aptitude examination—the Graduate Record Examination or Miller Analogies Test—is also considered in making decisions regarding admission. All students are required to complete a course in human biology successfully before enrollment in the graduate program. Additionally, all students must have successfully completed a course in statistics either before admission or by the end of the first year in the M.S.W. program. The school also requires that applicants must either

1. have graduated with a liberal arts undergraduate degree;
2. have graduated with a B.S.W. from an accredited school of social work; or
3. for students with other undergraduate degrees, have taken 30 semester hours in liberal arts courses at the undergraduate or graduate level.

The 30 semester hours must include course work from the social/behavioral sciences, natural sciences, and humanities. The distribution should

approximate the current policy undergirding the B.S.W. program:

1. 18 hours in social and behavioral sciences;
2. six hours in natural sciences with at least one course in human biology; and
3. six hours in humanities.

Provisional Admission. Applicants with lower test scores or grades below minimum levels may be considered for provisional admission if there is counterbalancing evidence suggesting the potential of outstanding performance in the M.S.W. program. Normally, final determination of removal of provisional status is made by the time the student has completed 12 hours of approved graduate study. The provisional student does not begin field work until this status has been changed. However, the student carries the same academic load as a regularly admitted student and is expected to meet the same standards for continuation in the program.

Application Procedure. The following items should be submitted to

GRADUATE COLLEGE
ARIZONA STATE UNIVERSITY
PO Box 871003
TEMPE AZ 85287-1003

- (1) the application for admission to the Graduate College and (2) two transcripts from each institution where the applicant has attended previously.

The following items should be submitted to

SCHOOL OF SOCIAL WORK
STUDENT SUPPORT SERVICES
ARIZONA STATE UNIVERSITY
PO Box 871802
TEMPE AZ 85287-1802

1. application to the graduate Social Work program;
2. statement of educational and career goals in sufficient detail to indicate compatibility with the educational objectives and capabilities of the School of Social Work;
3. three letters of reference using the reference letter forms provided by the School of Social Work; and
4. test scores from either the Graduate Record Examination or the Miller Analogies Test.

Transfer Credit. Upon recommendation of the Admissions Committee, the first year of graduate study (up to 30 graduate semester hours) earned as a matriculating graduate student at another Council on Social Work Education (CSWE)-accredited school of social work may be transferred toward the M.S.W. degree. A full transcript from the school at which the credit was obtained is required.

A maximum of nine graduate semester hours earned as an unclassified student in the ASU School of Social Work may be transferred. Up to six semester hours of prior graduate work in another ASU program or another university may transfer as elective credit if approved by the program director. A combination of credit earned as an unclassified student in other programs or universities may not exceed nine semester hours.

Consideration for acceptance of prior graduate credits must be applied for at the time of admission. The grades for all transfer credit must be a "B" or better.

Work offered toward a master's degree must be completed within six consecutive years. The six years begin with the first course included on a student's approved program of study.

Exemptions and Waiver Examinations

The number of semester hours required to complete the M.S.W. degree ranges from 40 to 60, with 60 hours representing the standard program. In addition to transferring in credit (see policy on transfer credit), admitted students may acquire up to 20 semester hours toward the degree by a combination of (1) exempting up to nine hours of foundation course work without examination or (2) successfully completing examinations in any of the foundation courses except field instruction courses.

Exemptions. Only students from B.S.W. programs accredited by the CSWE may be considered for exemptions. To be eligible for an exemption from any course, students must have received their B.S.W. degree no more than five years before the date of admission or be able to demonstrate current continuing education credits. Admitted B.S.W. students from ASU are exempted from the courses listed below

without examination if they meet the stated GPA requirements. B.S.W. students from other accredited programs may also be exempted from the same courses but must submit their course content material (course description, syllabus, and outline) for review by the M.S.W. director for an equivalency review to determine exemption. B.S.W. students may be exempted from the following courses:

1. SWG 502 if the student has at least a 3.50 GPA for both SWU 301 and 402 or equivalent social work courses;
2. SWG 531 if the student has at least a 3.50 GPA for both SWU 331 and 432 or equivalent social work courses; and
3. SWG 533 if the student has at least a "B" in SWU 474 or an equivalent social work course.

Waiver Examinations. Students who believe they have successfully completed equivalent undergraduate courses or have related work experience covering content to be taught in the M.S.W. courses listed below can request to test out of those courses by taking a written waiver examination. Waiver examinations are offered for the following courses:

SWG 501	Human Behavior in the Social Environment I.....	3
SWG 502	Human Behavior in the Social Environment II	3
SWG 510	Direct Practice I.....	3
SWG 511	Direct Practice II*	3
SWG 520	Practice-Oriented Research ...	3
SWG 531	Social Policy and Services I ..	3
SWG 533	Ethnic Minorities and Social Work.....	3
SWG 580	Community and Organizational Change	3

*Only students who successfully pass the waiver exam for SWG 510 Direct Practice I are allowed to take the waiver exam for SWG 511 Direct Practice II.

Part-Time Program. A limited number of students are admitted each year to a planned part-time program. Students interested in this option must specifically apply to the part-time program. This program is completed in accordance with the plan developed. A maximum of one year of field education may be arranged in the agency where the student is employed.

Social Work—Ph.D.

Biennial admission occurs on every even year (e.g., 1996, 1998). Applicants must hold an M.S.W. degree from an accredited school of social work, would preferably have a minimum of two years of post-M.S.W. professional social work paid employment, and must apply to both the ASU Graduate College and the School of Social Work.

Admission to the Ph.D. program requires completion of all admission requirements and procedures set forth by the Graduate College and test scores (verbal, quantitative, and analytical) from the Graduate Record Examination (GRE). Application materials must be submitted no later than March 1 for fall semester admission and no later than October 1 for spring semester admission. Early applications are encouraged; late applicants are considered if space permits. Students can ensure a timely review of their applications by submitting photocopies of transcripts, letters of recommendation, and GRE scores directly to the School of Social Work. Further information can be found in the *School of Social Work Manual for Doctoral Students*, available upon request from the School of Social Work.

Application Procedure. The following items should be submitted to

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PO Box 871003
TEMPE AZ 85287-1003

1. the application for admission to the Graduate College;
2. two transcripts from each institution where the applicant has attended previously; and
3. test scores from the Graduate Record Examination.

The following items should be submitted to

SCHOOL OF SOCIAL WORK
STUDENT SUPPORT SERVICES
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PO Box 871802
TEMPE AZ 85287-1802

1. application to the Ph.D. program;
2. completion of essay questions;

3. four letters of reference, using the reference letter forms provided by the School of Social Work; and
4. test scores from the Graduate Record Examination.

ADVISING

Bachelor of Social Work

Students are responsible for meeting the degree requirements and seeking advising regarding their program status and progress. Upon admission to the Social Work major, each student is assigned a faculty advisor who assists with career planning. The academic advisor assists students with program planning, registration, preparation of needed petitions, verification of graduation requirements, and referrals to university and/or community resources. Students must meet with an academic advisor before any registration transaction.

Master of Social Work

A faculty advisor is assigned to each enrolled student at the beginning of the student's first semester of graduate work. Faculty advisors are available to assist students with career and professional concerns. An academic advisor in Student Support Services in the School of Social Work provides technical assistance in filing Programs of Study, course selection, and any other academic issues. Students must meet with an academic advisor before any registration transaction.

Social Work—Ph.D.

The individualized plan for becoming a social work scholar and for learning associated faculty roles is developed by students and their advisors over time. Students are expected to use their own initiative in developing relationships with faculty at the School of Social Work and the university at large who share their theoretical and research interests.

DEGREES

Bachelor of Social Work

The school's undergraduate curriculum leads to a Bachelor of Social Work (B.S.W.). The B.S.W. degree program is accredited by the Council of Social Work Education (CSWE). The principal objective of the undergraduate curriculum

is to prepare students for beginning-level generalist practice in social work. The program is also designed to prepare students for culturally sensitive practice and to provide preparation for graduate training in social work. The B.S.W. program offers social welfare content in General Studies courses for College of Liberal Arts and Sciences students. During the freshman and sophomore years, students concentrate on obtaining a strong background in liberal arts and sciences and are classified as premajors until they are officially admitted to the major. Entrance into the Social Work major from the premajor is not automatic (see "Admission," pages 390–392).

Junior and senior Social Work majors focus on social work courses in social policy and services, human behavior in the social environment, social work practice, research, and field instruction in community agencies. In addition, majors take elective courses in related areas.

The B.S.W.-level practitioner is seen as a generalist. The curriculum focuses on such roles as advocacy, referral, case management, and problem-solving functions with individuals, groups, families, organizations, and the community.

Master of Social Work

The M.S.W. program prepares professional social workers for advanced direct practice, administrative, and community practice positions. The program puts major emphasis on preparing social workers capable of responding effectively to the needs of the special populations in the Southwest—the ethnic minority groups of the region, the aged, urban and rural poor, children at risk, the disabled, and women who are victims of poverty, discrimination, and violence—in its curriculum and its practicum assignments.

The M.S.W. program is a two-year, 60-hour program accredited by the Council on Social Work Education (CSWE). It includes a foundation year and a concentration year. In the foundation year, all students complete the same course work and field education requirements. In the concentration year, students select either direct practice (DP) or planning, administration and community practice (PAC).

Social Work—Ph.D.

The Ph.D. in Social Work program seeks to prepare future social work scholars who are cognizant of the importance of practice-oriented and evaluative research in applied agency and community settings, who are involved in the development and application of theories in social work practice, and who plan to enhance social work knowledge through its communication and translation in the classroom and field settings.

The program introduces students to the complex range of roles and responsibilities of faculty leadership, to the challenging expectations of critical thinking and creativity in research and teaching, and to the multiple ways of integrating the tripartite demands of research, teaching, and service in the social work profession.

The faculty endeavor to advocate and support the human potential in the distinct experiences and perspectives of our region. The cultural and economic diversity of the Southwest makes it possible for faculty and students to engage in many issues in their community-based research and practice. It is hoped that graduates, as future scholars in social work, will play key roles in creatively and ethically integrating their professional applied activities with local, state, tribal, and regional interests in the realm of social welfare.

DEGREE REQUIREMENTS

The School of Social Work awards a Bachelor of Social Work degree upon the successful completion of a curriculum consisting of a minimum of 120 semester hours. This includes all university requirements (see pages 66–70), including the General Studies requirement (see pages 71–74), as well as the School of Social Work degree requirements.

Course Load. A normal course load per semester is 15–16 semester hours. The maximum number of hours for which a student can register is 18 semester hours unless an overload petition has been filed with and approved by the director of the undergraduate program.

Overload petitions are not ordinarily granted to students who have a cumulative GPA of less than 3.00 and who do not state valid reasons for the need to register for the credits. Students who

register for semester hours in excess of 18 and do not have an approved overload petition on file have courses randomly removed through an “administrative drop” action.

Graduation Requirements

Students are required to satisfy all university graduation requirements. See pages 66–70.

General Studies Requirement

All students enrolled in a baccalaureate degree program must satisfy a university requirement for a minimum of 35 semester hours of approved course work in General Studies, as described on pages 71–74.

School of Social Work Degree Requirements

All students enrolled in a baccalaureate degree program must satisfy School of Social Work degree requirements with additional course work chosen from among those courses that satisfy the General Studies requirement. General Studies courses are listed on pages 74–94, in the course descriptions, in the *Schedule of Classes*, and in the *Summer Sessions Bulletin*.

A well-planned program of study may enable students to complete many General Studies and School of Social Work degree requirements concurrently. Students are encouraged to consult with an academic advisor in planning a program to ensure that they comply with all necessary requirements.

Specific courses from the following areas must be taken to fulfill the college degree requirements.

Numeracy. School of Social Work students must complete a statistical analysis course (N2).

Humanities and Fine Arts. School of Social Work students must complete PHI 101 Introduction to Philosophy.

Social and Behavioral Sciences.

School of Social Work students must complete ECN 111 Macroeconomic Principles, PGS 101 Introduction to Psychology, either POS 110 Government and Politics or POS 310 American National Government, and either SOC 101 Introduction to Sociology or SOC 301 Principles of Sociology.

Natural Sciences. School of Social Work students must complete a course in either human biology or anatomy and physiology.

Social Work Core Requirement

SWU 271	Introduction to Social Work.....	3
SWU 291	Community Resources.....	3
SWU 301	Human Behavior in the Social Environment I <i>L2/SB</i>	3
SWU 310	Social Work Practice I.....	3
SWU 331	Social Policy and Services I <i>H</i>	3
SWU 402	Human Behavior in the Social Environment II <i>SB</i>	3
SWU 410	Social Work Practice II*	3
SWU 411	Social Work Practice III*	3
SWU 412	Field Instruction I *	5
SWU 413	Field Instruction Seminar I*	1
SWU 414	Field Instruction II*.....	5
SWU 415	Field Instruction Seminar II*	1
SWU 420	Practice-Oriented Research ...	3
SWU 432	Social Policy and Services II.....	3
SWU 474	Ethnic/Cultural Variables in Social Work <i>C</i>	3
Total	45

*Majors only.

SWU 412 and 414 each require 16 hours weekly per semester in the field. Students must file an application for field work before registration for the courses.

No credit is granted toward fulfilling major core requirements in any course in the student’s major unless the grade in that course is at least a “C.”

Electives

Students are required to take 34 semester hours of courses in areas related to social work. The practice model of the program is a social work generalist.

Each student is encouraged to consult with an advisor in selecting electives. Economics, education, psychology, and sociology are only a few of the academic units offering knowledge of value to the professional social work practitioner.

Undergraduate Student Enrollment in Graduate Classes.

Undergraduate students at ASU in their senior year may enroll in a maximum of six graduate semester hours in the School of Social Work, providing they have an overall GPA of 3.00 or higher at the time of enrollment and have secured the required signatures for approval. If a course is not used to meet an undergraduate graduation requirement, it may be eligible for use in a future

graduate program on the same basis as work taken by a nondegree graduate student.

Field Instruction. Field instruction for the B.S.W. program is offered concurrently with classroom study. Students are assigned to a social service agency and work under the supervision of a School of Social Work-approved social work professional. Field instruction permits testing theory in practice and gives a base of experience to class discussions. Qualified agencies in several Arizona communities are utilized for field instruction.

B.S.W. students work in one placement for 16 hours a week, for a total of 480 hours over two semesters. In assigning the placement, the school takes into account the student's educational needs and career goals. Generalist social workers need to be familiar with the methods of working with individuals, families, and groups, as well as in organizations and communities and with all ages and ethnic groups. The faculty are committed to establishing the capabilities necessary for high quality, social work generalist practice.

B.S.W. field instruction agencies are located primarily in the Phoenix metropolitan area. Specially arranged, more distant placements may require up to a two-hour drive. Although car pools are possible, personal transportation is strongly recommended while attending school.

Master of Social Work

The standard M.S.W. program consists of 60 semester hours, including both classroom instruction and field practicum. It is divided into a foundation year (core curriculum) and a concentration year. During both years, students spend two days a week in a practicum setting. The foundation curriculum is the same for all students and must be completed before entering the concentration year. The required foundation courses are as follows:

SWG 501	Human Behavior in the Social Environment I.....	3
SWG 502	Human Behavior in the Social Environment II	3
SWG 510	Direct Practice I.....	3
SWG 511	Direct Practice II	3
SWG 520	Practice-Oriented Research ...	3
SWG 531	Social Policy and Services I	3

SWG 533	Ethnic Minorities and Social Work.....	3
SWG 541	Field Practicum I	3
SWG 542	Field Practicum II.....	3
SWG 580	Community and Organizational Change	3
Total	30

In the second year, students concentrate in either direct practice (DP) or planning, administration and community practice (PAC). Six to nine hours of electives are available for students either to take additional hours in their concentration or to increase knowledge and skill in such areas as health, mental health, family and child welfare, or aging.

The required concentration courses are as follows:

Direct Practice		
SWG 606	Psychopathology.....	3
SWG 611	Social Work with Families.....	3
SWG 620	Research Methods in Social Work.....	3
SWG 621	Integrative Seminar	3
SWG 632	Social Policy and Services II.....	3
SWG 641	Advanced Practicum: Direct Practice I.....	3
SWG 642	Advanced Practicum: Direct Practice II	3
One of the following five approved advanced courses.....		
SWG 613	Social Work with Individuals (3)	
SWG 614	Social Work with Families in Transition (3)	
SWG 616	Social Work with Chemically Dependent Families (3)	
SWG 617	Assessment and Treatment with Children and Adolescents (3)	
SWG 618	Family Violence (3)	
Electives	6
Total	30

Planning, Administration and Community Practice

SWG 623	Agency Research in Social Work.....	3
SWG 632	Social Policy and Services II	3
SWG 643	Advanced Practicum: Planning, Social Work Administration and Community Practice I.....	3
SWG 644	Advanced Practicum: Planning, Social Work Administration, and Community Practice II	3
SWG 680	Program Planning in Social Services	3

SWG 681	Social Work Administration.....	3
SWG 682	Community Participation Strategies	3
Electives	9
Total	30

Electives may be selected from offerings in the School of Social Work or courses offered through other instructional units with the recommendation of the advisor and approval by the director of the graduate program. The total semester hours for each concentration equal 30.

Field Education. Every student is assigned to a field education placement in both the foundation and concentration years. Field education requirements include 16 hours a week for a total of 240 per semester under the supervision of a School of Social Work-approved social work professional. Field experiences are designed to be consistent with course work at the foundation and concentration levels.

Field education placements are made in what is considered to be the best educational interests of the student and may require a considerable amount of travel. For this reason, it is necessary that M.S.W. students have a car available for use for their field placement.

Social Work—Ph.D.

Completion of the Ph.D. program requires a minimum of 36 semester hours beyond the M.S.W. degree and 84 semester hours beyond the baccalaureate degree. Each student must complete all core requirements, which include the following:

1. micro/macro theories and perspectives on critical issues in social work and social welfare (24 semester hours);
2. quantitative/qualitative research methodologies (12 semester hours);
3. comprehensive examinations and the substantive paper, research, and dissertation (24 semester hours);
4. professoriate training and mentoring; and
5. research, teaching, and service.

Because students must achieve competency requirements, they may need to take additional course work to assist in achieving these competencies.

NOTE: For the General Studies requirement, codes (such as L1, N3, C, and H), and courses, see pages 71–94. For graduation requirements, see pages 66–70. Omnibus courses are offered that are not listed in the catalog; see pages 44–45.

GRADUATION REQUIREMENTS

Each Social Work major must file an undergraduate program of study for graduation within the semester that he or she earns the 87th semester hour.

In addition to meeting the university graduation requirements on pages 66–70, a minimum of 480 hours in field education is required. To be acceptable as graduation credit, all course and field work in the major must show an earned grade of “C” (GPA of 2.00) or higher.

To qualify for graduation from the M.S.W. or Ph.D. program, a student must have a minimum overall GPA of 3.00, with no grade below “C” in any required course.

Comprehensive Examinations. ASU requires a comprehensive examination for graduation in all professional master’s programs that do not have a thesis requirement. All Social Work students must pass a written comprehensive examination, administered by the School of Social Work, before graduation.

ACADEMIC STANDARDS

To remain in good academic standing, the student must maintain a minimum overall GPA of 2.00 (B.S.W.) and 3.00 (M.S.W. and Ph.D.) at the end of each semester. Most courses in the program are sequential; successful completion of each course in the sequence is required to enroll in the following course. Students may not enroll in any second-year required courses until all foundation courses have been completed successfully.

Retention and Disqualification

The following policies govern retention and disqualification.

Probationary Status. A student must maintain a minimum overall cumulative GPA of 2.00 (B.S.W.) and 3.00 (M.S.W. and Ph.D.). A student is placed on probationary status automatically when (1) the GPA is less than the minimum at the end of any semester or (2) a grade of “D” or “E” is received for any major core requirement, regardless of the GPA.

Students may also be put on probation for reasons other than grades.

Probationary status requires completion of a plan—written and signed by the student and advisor, with copies for the student, advisor, program director, field director, and file—that indicates

when and how deficiencies will be met. This plan must contain a provision to bring the GPA up to minimum standards by the end of the succeeding semester or at the completion of 12 hours of letter-graded course work, whichever comes later. Probationary students may be denied registration in the absence of such a plan.

Once a Social Work student is on academic probation, the student remains in that status until the overall GPA reaches the retention level (2.00 [B.S.W.] and 3.00 [M.S.W. and Ph.D.]) or until the student is disqualified from the university.

Termination from the Program. A student is terminated from the program under any one of the following circumstances:

1. A student fails to carry out the plan developed during a probationary semester.
2. A B.S.W. or M.S.W. student receives an “E” grade (failure) in field practicum.
3. A B.S.W. or M.S.W. student does not accept or is not accepted by three or more field agencies if, in the judgment of faculty and field staff, the placements can provide appropriate field experiences without undue inconvenience to the student.
4. The student does not adhere to professional expectations and standards (see the *Student Code of Conduct*, *National Association of Social Workers Code of Ethics*, and *CSWE Curriculum Policy Statement*).
5. A student appears to lack the degree of physical and/or mental health necessary to function successfully as a social worker. Such a student may be required to undergo a medical examination and make the results available to the Committee on Academic and Professional Standards of the School of Social Work. The responsibility for reviewing and determining the qualification of students whose behavior and/or performance are in question is vested in this committee. The committee’s decision may require the dismissal or disqualification of a student from the program.

Reinstatement. A disqualified student who desires to be reinstated may submit an application for reinstatement. A dis-

qualified student normally is not reinstated until at least one semester has elapsed from the date of disqualification. The burden of establishing fitness is on the disqualified student, who may be required to take aptitude tests and submit to other examinations before being readmitted.

Continuous Evaluation. While students are subject to the university’s general retention policy, they are evaluated in the school on broader criteria than mere GPA. Students are reviewed for evidence of competency in social work and are continuously evaluated as they progress in the program. Prospective Social Work candidates who do not meet the established criteria are guided toward a program that is compatible with their interests and abilities.

Appeal Procedures

Students who believe they have been unjustly treated in an arbitrary, capricious, or discriminatory fashion in academic or other matters relating to their career as students may appeal by following the guidelines set forth in the *Policies and Procedures Manual* for the School of Social Work, available in Student Support Services, WHALL 133.

STUDENT RESPONSIBILITIES

Students are expected to support and maintain the highest professional standards as spelled out in the *Student Code of Conduct* and the *National Association of Social Workers Code of Ethics*.

Regular attendance is expected in all classes and in field education and is a critical factor in evaluation of performance.

Students’ rights are protected through appeal to the Committee on Academic and Professional Standards or through consultation with the departmental ombudsperson.

SPECIAL PROGRAMS

Tucson Component. The School of Social Work offers a part-time, cohort driven B.S.W. Program in Tucson in conjunction with the College of Extended Education.

The school also offers the full M.S.W. foundation year (30 semester hours) and some M.S.W. concentration year courses in Tucson. Students are required to commute to Tempe during both semesters of their concentration year. Every effort is made to schedule

courses so that only one day per week is required for travel.

For more information about the B.S.W. or M.S.W. program, contact the Tucson Component at 520/884-5507.

University Honors College. The School of Social Work participates with the University Honors College, which affords undergraduates opportunities for enhanced educational experiences. A description of the requirements and the opportunities offered by the University Honors College can be found on pages 99-101 of this catalog.

School of Social Work

Emilia E. Martinez-Brawley
Dean
(WHALL 133) 602/965-3304

PROFESSORS

ASHFORD, COUDROGLOU,
DALEY, HUDSON, KETTNER,
LeCROY, MacEACHRON,
MARTINEZ-BRAWLEY, MORONEY

ASSOCIATE PROFESSORS

FAUSEL, GUSTAVSSON, LEYBA,
LIE, McMURTRY, MONTERO,
NICHOLS, SEGAL

ASSISTANT PROFESSORS

BELL, CARTER, CROSS, GERDES,
MARSIGILIA, PATTERSON,
PAZ, RISLEY-CURTISS,
VILLERREAL, ZORITA

VISITING ASSISTANT PROFESSOR

BRZUZY

PROFESSORS EMERITI

CRANMER, ENGELHARDT,
HEPWORTH, LUNDBERG,
POLENZ, WOODMAN

SOCIAL WORK (SWU)

SWU 271 Introduction to Social Work. (3) F, S
Analysis of contemporary social welfare services and professional social work. Designed for freshmen/sophomores considering this major. Prerequisites: PGS 101; SOC 101.

291 Community Resources. (3) F, S
Generalist social work roles, including case management, in relation to the purpose, structure, and delivery system of community welfare agencies. Includes 40 hours of observational experience in local agencies.

Prerequisites: SOC 101; PGS 101. Pre- or corequisite: SWU 271.

301 Human Behavior in the Social Environment I.

 (3) F, S

Introduction to interrelation of bio-psycho-sociocultural systems and their effect on behavior focused on southwestern ethnic and cultural groups. Prerequisites: PGS 101; SOC 101; Human Biology course. Pre- or corequisites: SWU 271, 291. *General studies:* L2/SB.

310 Social Work Practice I.

 (3) F, S

Introduction to social work methods, emphasizing the following skills: role-playing, video training, cross-cultural interviewing, communication patterns, and recording. Prerequisites: SWU 271, 291. Pre- or corequisite: SWU 301.

331 Social Policy and Services I.

 (3) F, S

History, philosophy, and values of social welfare; function and role of social welfare in society; development of the social work profession and practice. Prerequisites: ECN 111; POS 110 or 310; SWU 271, 291. *General studies:* H.

402 Human Behavior in the Social Environment II.

 (3) F, S

Sequel completing study of life span development and behavior which forms base for social work practice. Prerequisite: SWU 301. *General studies:* SB.

410 Social Work Practice II.

 (3) F, S

Introduction to generalist social work; major areas of knowledge, values, and skills basic to the social work helping process focused on individuals and small groups. Prerequisites: PHI 101; SWU 301, 310; Social Work major. Corequisites: SWU 412, 413.

411 Social Work Practice III.

 (3) F, S

Applications of theoretical frameworks to social work practice at family and community levels. Prerequisites: SWU 410, 412, 413; Social Work major. Corequisites: SWU 414, 415. Pre- or corequisite: SWU 420.

412 Field Instruction I.

 (5) F, S

Sixteen hours a week of supervised practice in an approved placement. Prerequisite: Social Work major. Corequisites: SWU 410, 413.

413 Field Instruction Seminar I.

 (1) F, S

Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 410, 412.

414 Field Instruction II.

 (5) F, S

Sixteen hours a week of supervised practice in an approved placement. Prerequisites: SWU 410, 412, 413; Social Work major. Corequisites: SWU 411, 415.

415 Field Instruction Seminar II.

 (1) F, S

Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 411, 414.

420 Practice-Oriented Research.

 (3) F, S

Application of scientific principles to field practice, problem formulation, intervention procedures, and impact assessment in social work. Prerequisites: SWU 310; an approved course in data analysis techniques or instructor approval.

432 Social Policy and Services II. (3) F, S
Contemporary social, political, and economic issues. Special emphasis on poverty and inequality in the Southwest. Analysis and development of social welfare policies and programs. Prerequisite: SWU 331.

474 Ethnic/Cultural Variables in Social Work.

 (3) F, S

A basic conceptual approach to understanding ethnic/cultural variables of southwestern ethnic minorities and how these factors influence social work practice. Prerequisite: SWU 331 or instructor approval. *General studies:* C.

SOCIAL WORK (SWG)

SWG 501 Human Behavior in the Social Environment I.

 (3) F

Analyzes theories of personality and lifespan development from methodological, ecological, and systems perspectives up to adolescence.

502 Human Behavior in the Social Environment II.

 (3) S

Life span development from middle childhood to maturity. Prerequisite: SWG 501.

510 Direct Practice I.

 (3) F

Basic social work methods with an emphasis on the problem-solving process as it pertains to individuals, families, and small groups. Prerequisite: Social Work major.

511 Direct Practice II.

 (3) S

Theory and methods of direct practice with groups and selected practice models. Lecture, lab. Prerequisite: SWG 510.

520 Practice-Oriented Research.

 (3) S

Accelerated course in application of scientific principles to field practice, problem formulation, intervention procedures, and impact assessment. Prerequisites: Social Work major; an approved course in statistics.

531 Social Policy and Services I.

 (3) F

Conceptual, analytical, and historical perspectives on the social welfare institution. Emphasis on poverty and inequality. Principles of policy analysis.

533 Ethnic Minorities and Social Work.

 (3) S

Explores ethnic/cultural variables significant to southwestern ethnic minority populations and ways in which these factors affect social work practice.

541 Field Practicum I.

 (3) F, S

With SWG 542, two consecutive semesters (480 hours) of supervised social work practice in an approved placement. Pre- or corequisite: SWG 510.

542 Field Practicum II.

 (3) F, S

See SWG 541. Pre- or corequisite: SWG 511.

580 Community and Organizational Change.

 (3) F

Examines communities and human service organizations as social systems. Introduces strategies for initiating planned change.

605 Substance Abuse.

 (3) N

Psychological and sociocultural determinants of substance abuse. Overview of social policies and treatment approaches. Prerequisite: SWG 502 or instructor approval.

606 Psychopathology. (3) F

Theories and concepts of mental health and illness. Attention to the development of environmental, interpersonal, psychosocial, stress factors in human behavioral dynamics. Prerequisite: SWG 502 or instructor approval.

611 Social Work with Families. (3) F

Theory, concepts, and skills for working with diverse family populations. Emphasis on a systems and integrative approach. Prerequisite: SWG 511.

612 Social Work with Groups. (3) N

Practice applications of knowledge and skill to social work with groups.

613 Social Work with Individuals. (3) S

Treatment of prevalent disorders encountered by social workers, selected from the following: anxiety disorders, personality disorders, depression, and schizophrenia. Lecture, seminar. Prerequisites: SWG 606, 611.

614 Social Work with Families in Transition. (3) S

Analyzes the psychosocial dynamics of families disrupted by divorce, separation, or death of a parent. Offers differential social work interventions. Prerequisite: SWG 611 or instructor approval.

616 Social Work with Chemically Dependent Families. (3) S

The dynamics of the chemically dependent family are examined and clinical approaches for intervening in the family system and sub-systems are presented. Prerequisite: SWG 611 or instructor approval.

617 Assessment and Treatment with Children and Adolescents. (3) S

Theory, research, intervention that focus on children and adolescents. Prerequisite: SWG 611 or instructor approval.

618 Family Violence. (3) S

Theory, research, intervention, and prevention strategies relevant to child maltreatment, partner abuse, and elder abuse. Prerequisite: SWG 611 or instructor approval.

620 Research Methods in Social Work. (3) F

Conceptual foundations and methods of non-mothetic research in social work. Includes problem identification, hypothesis formulation, measurement, sampling, and experimental design.

621 Integrative Seminar. (3) S

Explores the fit between theoretical frameworks and practice with clients. Requires presentation of empirical studies with clients. Prerequisite: SWG 620. Corequisite: SWG 641 or 642.

622 Community Research in Social Work. (3) N

Application of research design techniques to assessing need and measuring efficiency and effectiveness of community-wide programs. Prerequisite: SWG 520. Corequisite: SWG 680.

623 Agency Research in Social Work. (3) S

Application of research design techniques to data collection in human service agencies, including use of statistical analysis for program evaluation. Prerequisite: SWG 622.

632 Social Policy and Services II. (3) S

Development of advanced knowledge and skills in social welfare policy analysis, policy formulation, and advocacy and intervention for policy change. Prerequisite: SWG 531.

641 Advanced Practicum: Direct Practice I. (3) F, S

With SWG 642, two consecutive semesters (480 hours) of supervised social work practice in an approved placement related to the student's career goal. Prerequisites: SWG 541, 542. Pre- or corequisite: SWG 611.

642 Advanced Practicum: Direct Practice II. (3) F, S

See SWG 641. Prerequisites: SWG 541, 542, 611. Pre- or corequisite: SWG 614 or 616 or 617 or 618.

643 Advanced Practicum: Planning, Social Work Administration, and Community Practice I. (3) F, S

With SWG 644, two consecutive semesters (480 hours) in social work practice in an ap-

proved placement related to the student's career goal. Prerequisites: SWG 541, 542. Pre- or corequisite: SWG 680.

644 Advanced Practicum: Planning, Social Work Administration, and Community Practice II. (3) F, S

See SWG 643. Prerequisite: SWG 643. Pre- or corequisite: SWG 681 or 682.

680 Program Planning in Social Services. (3) S

The social services planning process includes needs assessment, goals and objectives, program design, budgeting, management information systems, and program evaluation. Prerequisites: SWG 681, 682. Corequisite: SWG 623.

681 Social Work Administration. (3) F

Administrative skill building and theory application within human service nonprofit social work settings. Prerequisite: SWG 580.

682 Community Participation Strategies. (3) F

Course reviews strategies to involve citizens and the consumers of social and human services in community decision making systems. Participation is viewed as means to facilitate the empowerment of oppressed peoples. Prerequisite: SWG 580.

683 Developing Grants and Fund Raising. (3) N

Identification of potential funding sources, technical and interpersonal/political aspects of proposal development, and fund raising. Prerequisite: SWG 580 or instructor approval.

720 Philosophy of Science Issues in Social Work. (3) F

Critical examination of social science, social work practice and policy in terms of philosophical assumptions and varying frames of reference.

721 Empirical Social Work Practice. (3) S

Application of scientific principles to problem formulation, assessment, and intervention procedures with an emphasis on the direct use of scientific tools in the conduct and evaluation of practice at all levels.

730 Families Across the Life-Span. (3) F

Policy and practice analysis of issues which affect families with a focus on the development of interventive strategies.

731 Social Welfare Policy Analysis and Development. (3) F

Methods of policy analysis, critique of social welfare policies against proposed models, and case studies of policy development emphasizing southwestern populations. Prerequisite: SWG 730.

732 Social Work Administration in a Systems Context. (3) F

Case studies of social work administration from initial conceptualization of policy through implementation at national, state, and local levels.

740 Community Research in Social Work. (3) F

Substantive, value, and methodological issues in community-based research as applied to social work topics.

741 Integrative Research Seminar. (3) F

Integration of theory, research methods, and statistics in community social work topics of specific interest to students.

Omnibus Courses: See pages 44–45 for omnibus courses that may be offered.