

School of Social Work

Emilia E. Martinez-Brawley, Ed.D.
Dean

PURPOSE

The purpose of the School of Social Work is to prepare professional social work practitioners who are committed to the enhancement of individual family and group problem-solving capacities and the creation of a more nurturing, just, and humane social environment.

The mission of the School of Social Work is the training of professional social workers for beginning-level generalist practice (B.S.W.) and for clinical, administrative, and community practice (M.S.W.). The focus is on those populations who are most oppressed and most in need of social services. A special emphasis is placed on working with ethnic and racial minorities of the Southwest.

The school is committed to the university's mission to be competitive with the best public research universities in the country. Faculty members have active research agendas under way that venture into a wide variety of topics, including work with children, with drug and alcohol abusers, with the developmentally disabled, in human services planning, and in many other areas of interest.

ORGANIZATION

The School of Social Work is organized around three program areas:

1. Bachelor of Social Work (B.S.W.);
2. Master of Social Work (M.S.W.); and
3. Doctor of Philosophy (Ph.D.) with a major in Social Work.

The M.S.W. program has two concentrations in the second year: (1) direct practice (DP) and (2) planning, administration, and community practice (PAC). In considering the PAC concentration, students need to be aware that, because of space availability, preference is given to individuals with significant previous experience.

For more information regarding the Masters and Ph.D. programs, see the *Graduate Catalog*.

ADMISSION

Bachelor of Social Work

The B.S.W. degree program is divided into the pre-Social Work major and the Social Work major.

The pre-Social Work major consists of freshman and sophomore students who have been admitted to the university and have declared Social Work as their major, as well as students transferring to the School of Social Work from other colleges within the university and other universities or junior colleges who have not completed the admission requirements to the program. Students transferring from other universities or community colleges as premajors should follow the procedure outlined on pages 63–64 of this catalog. Students transferring from other colleges within the university must obtain a Change of College form from the School of Social Work, Academic Services, WHALL 135.

Admission Procedure for Social Work Majors.

This admission procedure is for students who have 54 semester hours or more and have taken SWU 271 Introduction to Social Work, 291 Social Service Delivery Systems, 301 Human Behavior in the Social Environment I, and 310 Social Work Practice I. Students wishing to enter the Social Work major are required to apply for admission to the program in addition to obtaining an official Certificate of Admission to the university. Students are eligible to apply for admission to the Social Work major during the last semester of the sophomore year. It is expected that applicants have completed 54 semester hours and the required social work courses by the end of the semester in which they are applying. Students are admitted to the major at the beginning of the term following the semester during which they apply.

Students may obtain a Social Work major application packet at the School of Social Work, Academic Services, WHALL 135, or request that one be mailed to their home address by calling 602/965-6081.

Applicants are reviewed for admission for the fall and spring semesters. Students applying must have a Certificate of Admission to the university in their files by November 1 for spring admission and March 1 for fall admission. All other application materials (i.e., application form, additional statement, and two letters of reference) must be returned to

SCHOOL OF SOCIAL WORK
ACADEMIC SERVICES
ARIZONA STATE UNIVERSITY
PO Box 871802
TEMPE AZ 85287-1802

Materials must be received by November 1 for spring admission or March 1 for fall admission. Failure to meet these deadlines may result in the applicant having to wait for the next admissions period. Applicants are notified by mail of the committee's decision. Those applicants who have been denied admission may request a conference with the program director to discuss the decision and to obtain guidance in the development of future plans.

Criteria for Admission. Admissions are based on the following criteria:

1. A minimum cumulative GPA of 2.00 is required.
2. A minimum cumulative GPA of 2.75 in core social work courses (SWU 271, 291, 301, and 310) and a grade of "C" or higher in all social work courses are required.
3. Lower-division General Studies requirements described by the university and as part of the B.S.W. program must be completed.
4. The applicant's educational and career goals must be compatible with the educational objectives of the school.
5. Before admission to the major, applicants are required to have a minimum of 240 hours of social work experience in human services. Voluntary, paid, and/or equivalent family personal experiences are acceptable.

6. References are required for each applicant. Two references from persons who have known the applicant in a professional capacity are to be submitted by the applicant. Additionally, a third reference is later requested by the school from the applicant's SWU 310 instructor. This reference is used in the field placement process.

Admission is selective and based on available resources. Not all students who meet minimum requirements are admitted to the program.

Leave of Absence. Occasionally, for health or personal reasons, Social Work majors find it necessary to interrupt their studies. Students considering such requests meet with an academic advisor to look at alternatives and then submit a written request to the Social Work program director. A student may request a leave of absence from the Social Work program for a period of one year. (This leave applies only to the Social Work program and not to the university. No leave of absence is granted from the university.) Except when recommended by the Committee on Academic and Professional Standards, the student must be in good standing in the program at the time the request is made. Students should be aware that nonattendance at the university for one or more semesters requires reapplication to the university. Failure to request a leave of absence by Social Work majors results in removal from the program.

Readmission. Undergraduate students (premajor and major) who have previously attended ASU but have not been

enrolled at this institution for one or more semesters are required to apply for readmission following university procedures as outlined on pages 69-70. Students who were previously Social Work majors may, in addition, be required to reapply for major status.

Transfer Students. The university standards for evaluation of transfer credit are listed on pages 63-64. Community college students planning to transfer at the end of their first or second year should plan their community college courses to meet the requirements of the ASU curriculum selected. Students attending Arizona community colleges are permitted to follow the degree requirements specified in the ASU catalog in effect at the time they begin their community college work, providing their college attendance is continuous. See pages 80-81, "Guidelines for Determination of Catalog Year."

Arizona students are urged to refer to the *Arizona Higher Education Course Equivalency Guide* for the transferability of specific courses from Arizona community colleges. Copies of the guide are available from Academic Services, WHALL 135. Courses transferred from community colleges are accepted as lower-division only. Students are urged to choose their community college courses carefully, in view of the fact there is a minimum number of hours of work taken at the university that must be upper-division credit (see "Credit Requirements," page 79).

Direct transfer of courses from other accredited institutions to the School of Social Work is subject to the existence of parallel and equal courses in the school's curriculum. Transfer credit is not given for courses in which the lowest passing grade ("D") or a failing grade ("E" or "F") was received.

Credit for "life experience" is not given in lieu of course requirements. A minimum of 30 semester hours earned in resident credit courses at ASU is required for graduation.

ADVISING

Students are responsible for meeting the degree requirements and seeking advising regarding their program status and progress. Upon admission to the Social Work major, each student is as-

signed a faculty advisor who assists with career planning. The academic advisor assists students with program planning, registration, preparation of needed petitions, verification of graduation requirements, and referrals to university and/or community resources. Students must meet with an academic advisor before any registration transaction.

DEGREES

The school’s undergraduate curriculum leads to a Bachelor of Social Work (B.S.W.) degree. The B.S.W. degree program is accredited by the Council of Social Work Education (CSWE). The principal objective of the undergraduate curriculum is to prepare students for beginning-level generalist practice in social work. The program is also designed to prepare students for culturally sensitive practice and to provide preparation for graduate training in social work. During the freshman and sophomore years, students concentrate on obtaining a strong background in liberal arts and sciences and are classified as premajors until they are officially admitted to the major. Entrance into the Social Work major from the premajor is not automatic (see “Admission,” pages 425–426).

Junior and senior Social Work majors focus on social work courses in research, social policy and services, social work practice, human behavior in the social environment, and field instruction in community agencies. In addition, majors take elective courses in related areas.

The B.S.W.-level practitioner is seen as a generalist. The curriculum focuses on such roles as advocacy, case management, problem-solving, and referral functions with individuals, groups, families, organizations, and the community.

GRADUATE PROGRAM

The faculty in the School of Social Work offer a Master of Social Work (M.S.W.) and a Ph.D. in Social Work. For more information on courses, faculty, and programs, see the *Graduate Catalog*.

UNIVERSITY GRADUATION REQUIREMENTS

In addition to fulfilling college and major requirements, students must meet all university graduation requirements. For more information, see pages 79–83.

General Studies Requirements

All students enrolled in a baccalaureate degree program must satisfy a university requirement for a minimum of 35 semester hours of approved course work in General Studies, as described on pages 84–87.

Note that all three General Studies awareness areas are required. Consult your academic advisor for an approved list of courses.

COLLEGE DEGREE REQUIREMENTS

All students enrolled in a baccalaureate degree program must satisfy School of Social Work degree requirements with additional course work chosen from among those courses that satisfy the General Studies requirement. General Studies courses are listed on pages 87–108 in the *General Catalog* following the section on “General Studies,” in the course descriptions, in the *Schedule of Classes*, and in the *Summer Sessions Bulletin*.

A well-planned program of study may enable students to complete many General Studies and School of Social Work degree requirements concurrently. Students are encouraged to consult with an academic advisor in planning a program to ensure that they comply with all necessary requirements.

Specific courses from the following areas must be taken to fulfill the college degree requirements.

Numeracy. School of Social Work students must complete a statistical analysis course (N2).

Humanities and Fine Arts. School of Social Work students must complete PHI 101 Introduction to Philosophy or PHI 306 Applied Ethics.

Social and Behavioral Sciences. The following courses are required:

- ECN 111 Macroeconomic Principles 3
- PGS 101 Introduction to Psychology 3

POS 110	Government and Politics	3
	or POS 310 American National Government (3)	
SOC 101	Introduction to Sociology	3
	or SOC 301 Principles of Sociology (3)	
Total		12

Natural Sciences. School of Social Work students must complete a course in either human biology or anatomy and physiology.

MAJOR REQUIREMENTS

The School of Social Work awards a Bachelor of Social Work degree upon the successful completion of a curriculum consisting of a minimum of 120 semester hours. This includes all university requirements (see pages 79–83), including the General Studies requirement (see pages 84–87), as well as the School of Social Work degree requirements.

Course Load. A normal course load per semester is 15–16 semester hours. The maximum number of hours for which a student can register is 18 semester hours, unless an overload petition has been filed with and approved by the director of the undergraduate program.

Overload petitions are not ordinarily granted to students who have a cumulative GPA of less than 3.00 and who do not state valid reasons for the need to register for the credits. Students who register for semester hours, in excess of 18 and do not have an approved overload petition on file have courses randomly removed through an “administrative drop” action.

Social Work Core Requirement

SWU 271	Introduction to Social Work <i>H</i>	3
SWU 291	Social Service Delivery Systems	3
SWU 301	Human Behavior in the Social Environment I <i>L2/SB</i>	3
SWU 310	Social Work Practice I	3
SWU 320	Research Methods in Social Work	3
SWU 340	Human Behavior in the Social Environment II <i>SB</i>	3
SWU 374	Diversity and Oppression in a Social Work Context <i>C</i>	3

NOTE: For the General Studies requirement, codes (such as L1, N3, C, and H), and courses, see pages 84–108. For graduation requirements, see pages 79–83. For omnibus courses offered but not listed in this catalog, see pages 56–57.

SWU 410	Social Work Practice II	3
SWU 411	Social Work Practice III	3
SWU 412	Field Instruction I	5
SWU 413	Field Instruction Seminar I	1
SWU 414	Field Instruction II	5
SWU 415	Field Instruction Seminar II... 1	1
SWU 432	Social Policy and Services	3
SWU 442	Introduction to Practice with Children and Families in Child Welfare	3
	or SWU 444 Issues in School Social Work (3)	—
Total		45

SWU 412 and 414 each require 16 hours weekly per semester in the field. Students must file an application for field work before registering for the courses.

No credit is granted toward fulfilling major core requirements in any course in the student's major unless the grade in that course is at least a "C."

Electives

Students are required to take 37 semester hours of courses in areas related to social work. The practice model of the program is a social work generalist.

Each student is encouraged to consult with an academic advisor in selecting electives. Economics, education, psychology, and sociology are only a few of the academic units offering knowledge of value to the professional social work practitioner.

Undergraduate Student Enrollment in Graduate Classes.

Undergraduate students at ASU in their senior year may enroll in a maximum of nine graduate semester hours in the School of Social Work, providing they have an overall GPA of 3.00 or higher at the time of enrollment and have secured the required signatures for approval. If a course is not used to meet an undergraduate graduation requirement, it may be eligible for use in a future graduate program on the same basis as work taken by a nondegree graduate student (see the *Graduate Catalog*).

Field Instruction. Field instruction for the B.S.W. program is offered concurrently with classroom study. Students are assigned to a social service agency and work under the supervision of a School of Social Work-approved social

work professional. Field instruction permits testing theory in practice and provides a base of experience for class discussions. Qualified agencies in several Arizona communities are utilized for field instruction.

B.S.W. students work in one placement for 16 hours a week, for a total of 480 hours over two semesters. In assigning the placement, the school takes into account the student's educational needs and career goals. Generalist social workers need to be familiar with the methods of working with individuals, families, and groups, as well as in organizations and communities and with all ages and ethnic groups. The faculty are committed to establishing the capabilities necessary for high quality, social work generalist practice.

B.S.W. field instruction agencies are located primarily in the Phoenix metropolitan area. Specially arranged, more distant placements may require up to a two-hour drive. Although car pools are possible, personal transportation is strongly recommended while attending school.

ACADEMIC STANDARDS

To remain in good academic standing, the student must maintain a minimum overall GPA of 2.00 (B.S.W.) at the end of each semester. Most courses in the program are sequential; successful completion of each course in the sequence is required to enroll in the following course.

Retention and Disqualification

The following policies govern retention and disqualification.

Probationary Status. A student must maintain a minimum overall cumulative GPA of 2.00 (B.S.W.). A student is placed on probationary status automatically when (1) the GPA is less than the minimum at the end of any semester or (2) a grade of "D" or "E" is received for any major core requirement, regardless of the GPA.

Students may also be put on probation for reasons other than grades.

Probationary status requires completion of a plan—written and signed by the student and faculty advisor, with copies for the student, faculty advisor, program director, field director, and

file—that indicates when and how deficiencies will be met. This plan must contain a provision to bring the GPA up to minimum standards by the end of the succeeding semester or at the completion of 12 hours of letter-graded course work, whichever comes later. Probationary students may be denied registration in the absence of such a plan.

Once a Social Work student is on academic probation, the student remains in that status until the overall GPA reaches the retention level (2.00 [B.S.W.]) or until the student is disqualified from the university.

Termination from the Program. A student is terminated from the program under any one of the following circumstances:

1. A student fails to carry out the plan developed during a probationary semester.
2. A B.S.W. student receives an "E" grade (failure) in field practicum.
3. A B.S.W. student does not accept or is not accepted by three or more field agencies if, in the judgment of faculty and field staff, the placements can provide appropriate field experiences without undue inconvenience to the student.
4. The student does not adhere to professional expectations and standards (see the *ASU Student Code of Conduct*, *National Association of Social Workers Code of Ethics*, and *CSWE Curriculum Policy Statement*).
5. A student appears to lack the degree of physical or mental health necessary to function successfully as a social worker. Such a student may be required to undergo a medical examination and make the results available to the Committee on Academic and Professional Standards of the School of Social Work. The responsibility for reviewing and determining the qualification of students whose behavior or performance are in question is vested in this committee. The committee's decision may require the dismissal or disqualification of a student from the program.

Reinstatement. A disqualified student who desires to be reinstated may submit an application for reinstatement. A disqualified student normally is not reinstated until at least one semester has elapsed from the date of disqualification. The burden of establishing fitness is on the disqualified student, who may be required to take aptitude tests and submit to other examinations before being readmitted.

Continuous Evaluation. While students are subject to the university's general retention policy, they are evaluated in the school on broader criteria than mere GPA. Students are reviewed for evidence of competency in social work and are continuously evaluated as they progress in the program. Prospective Social Work candidates who do not meet the established criteria are guided toward a program that is compatible with their interests and abilities.

Appeal Procedures

Students who believe they have been unjustly treated in an arbitrary, capricious, or discriminatory fashion in academic or other matters relating to their career as students may appeal by following the guidelines set forth in the *Policies and Procedures Manual* for the School of Social Work, available in Academic Services, WHALL 135.

STUDENT RESPONSIBILITIES

Students are expected to support and maintain the highest professional standards as spelled out in the *ASU Student Code of Conduct* and the *National Association of Social Workers Code of Ethics*.

Regular attendance is expected in all classes and in field education and is a critical factor in evaluation of performance.

Students' rights are protected through appeal to the Committee on Academic and Professional Standards or through consultation with the school's ombudsperson.

SPECIAL PROGRAMS

Tucson Component. The School of Social Work offers a part-time, cohort driven B.S.W. Program in Tucson in conjunction with the College of Extended Education.

For more information about the B.S.W. program, contact the Tucson Component at 520/884-5507.

University Honors College. The School of Social Work participates with the University Honors College, which affords undergraduates opportunities for enhanced educational experiences. A description of the requirements and the opportunities offered by the University Honors College can be found on pages 293-295 of this catalog.

School of Social Work

Emilia E. Martinez-Brawley
Dean
(WHALL 135) 602/965-3304
www.asu.edu/socialwork

PROFESSORS

ASHFORD, COUDROGLOU,
DALEY, KETTNER,
LeCROY, MacEACHRON,
MARTINEZ-BRAWLEY, MORONEY

ASSOCIATE PROFESSORS

FAUSEL, GUSTAVSSON,
LEYBA, MONTERO, NICHOLS, PAZ,
SEGAL, WALLER

ASSISTANT PROFESSORS

BELL, BRZUZY, CARTER,
GERDES, HURDLE, MARSIGLIA,
NAPOLI, RISLEY-CURTISS,
STEINER, STROMWALL,
VILLERREAL, ZORITA

ACADEMIC PROFESSIONALS

GONZALEZ-SANTIN, JOHNSTON,
KNUTSON-WOODS

SOCIAL WORK (SWG)

See the *Graduate Catalog* for the SWG courses.

SOCIAL WORK (SWU)

SWU 271 Introduction to Social Work. (3) F, S
Descriptive and analytical historical perspective of the profession of social work, social problems, and the social welfare system. Designed for freshmen and sophomores considering this major. Prerequisites: PGS 101; SOC 101. *General Studies: H.*

SWU 291 Social Service Delivery Systems. (3) F, S
Knowledge and skills necessary to utilize community resources to be a competent case manager. Includes 40 hours of observational experience in local agencies. Pre- or corequisite: SWU 271.

SWU 301 Human Behavior in the Social Environment I. (3) F, S
Impact of the social environment on the behavior of individuals, family systems, communities, and organizations. Prerequisites: PGS 101; SOC 101; human biology course. Pre- or corequisites: SWU 271, 291. *General Studies: L2/SB.*

SWU 302 Human Biology for Social Workers. (3) F, S
Overview of human anatomy and physiology, and the reciprocal relationship between physical and social environments. Lecture, discussion. Pre- or corequisites: SWU 271, 291.

SWU 310 Social Work Practice I. (3) F, S
Introduction to social work methods, emphasizing the following skills: communication patterns, cross-cultural interviewing, recording, role-playing, and video training. Prerequisite: SWU 291. Pre- or corequisite: SWU 301.

SWU 320 Research Methods in Social Work. (3) F, S
Application of scientific principles to field practice, impact assessment, intervention procedures, and problem formulation in social work. Lecture, cooperative learning. Prerequisites: SWU 310 and an approved course in data analysis techniques or instructor approval.

SWU 321 Statistics for Social Workers. (3) F, S
Teaches social work students how to use and interpret descriptive and inferential statistics in social work practice. Lecture, small group work. Prerequisites: MAT 114, 117. Pre- or corequisite: SWU 320. *General Studies: N2.*

SWU 340 Human Behavior in the Social Environment II. (3) F, S
Theories of human development across the life span. Emphasis is placed on individuals, families, and small groups. Lecture, discussion. Prerequisite: SWU 301. Pre- or corequisites: SWU 302, 310. *General Studies: SB.*

SWU 410 Social Work Practice II. (3) F, S
Knowledge and skills in social work practice with individuals and families. Prerequisites: PHI 101 (or 306); SWU 310; Social Work major. Corequisites: SWU 412, 413.

SWU 411 Social Work Practice III. (3) F, S
Knowledge and skills in social work practice with groups, communities, and organizations. Prerequisites: SWU 413; Social Work major. Corequisites: SWU 414, 415.

SWU 412 Field Instruction I. (5) F, S
Sixteen hours a week of supervised practice in an approved placement. Prerequisite: Social Work major. Corequisites: SWU 410, 413.

SWU 413 Field Instruction Seminar I. (1) F, S
Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 410, 412.

SWU 414 Field Instruction II. (5) F, S
Sixteen hours a week of supervised practice in an approved placement. Prerequisites: SWU 413; Social Work major. Corequisites: SWU 411, 415.

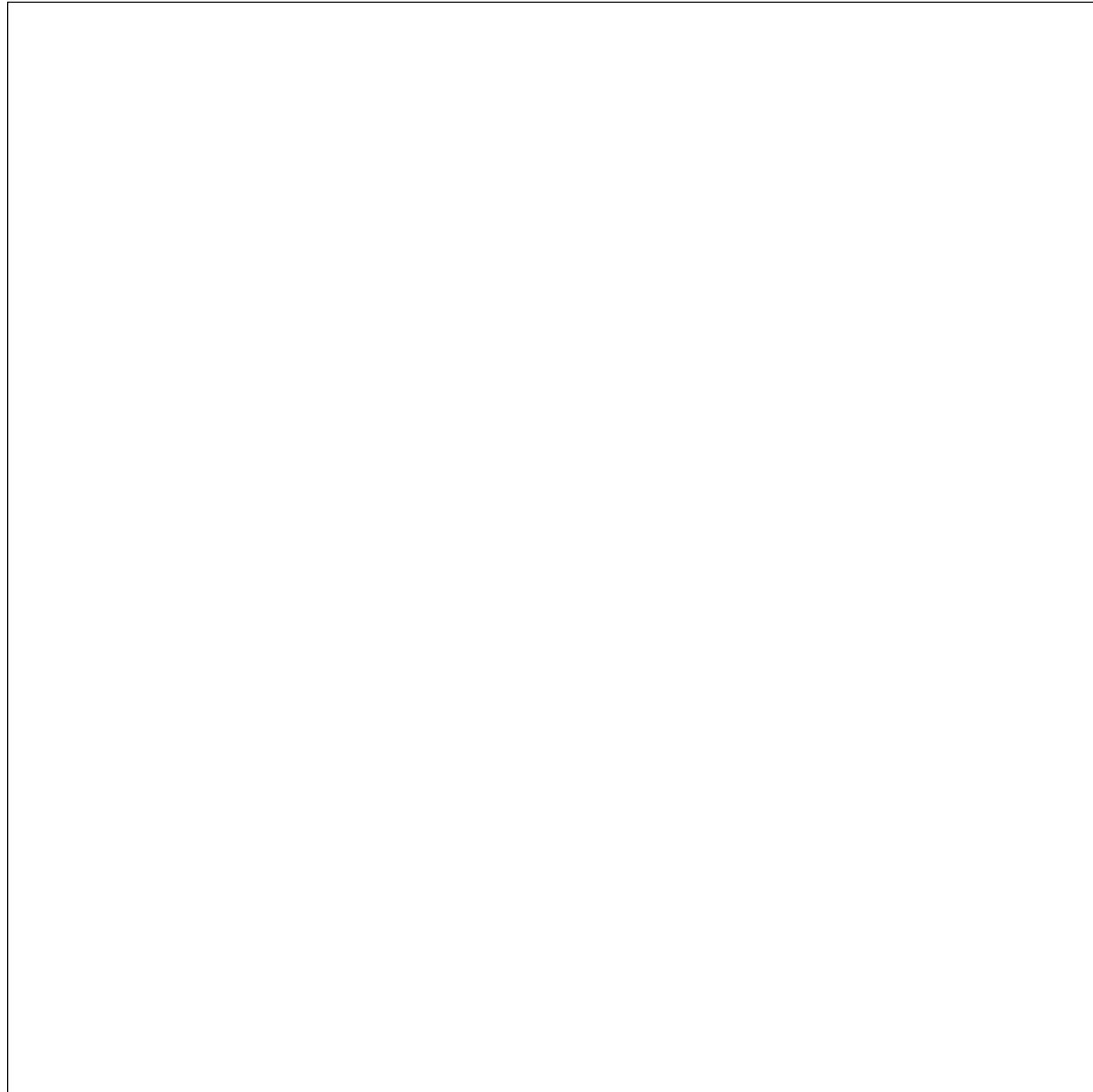
SWU 415 Field Instruction Seminar II. (1) F, S
Field-focused seminar, including practice evaluation. 1.5 hours a week. Prerequisite: Social Work major. Corequisites: SWU 411, 414.

SWU 432 Social Policy and Services. (3) F, S
Contemporary social, political, and economic issues. Special emphasis on poverty and inequality in the Southwest. Analysis and development of social welfare policies and programs. Prerequisites: ECN 111; POS 110 (or 310); Social Work major. Pre- or corequisites: SWU 410, 412, 413.

SWU 442 Introduction to Practice with Children and Families in Child Welfare. (3) F, S
Focuses on the characteristics, strengths, and service needs of families and children in the Child Welfare System. Lecture, cooperative learning. Prerequisites: SWU 410, 413; Social Work major.

SWU 444 Issues in School Social Work. (3) F, S
Demonstrates how community, family, and school are interdependent using an ecological metaphor, and introduces school social work. Lecture, cooperative learning. Prerequisites: SWU 413; Social Work major.

SWU 474 Ethnic/Cultural Variables in Social Work. (3) F, S
A basic conceptual approach to understanding ethnic/cultural variables of southwestern ethnic minorities and how these factors influence social work practice. Prerequisite: instructor approval. *General Studies: C.*

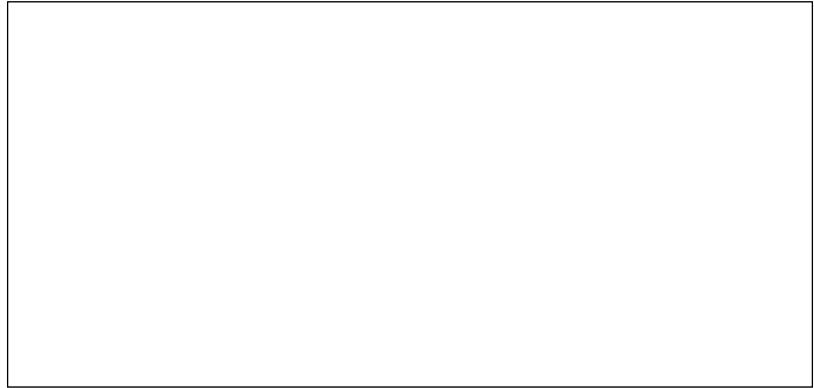


School of Social Work intern Damien Pena introduces fellow intern Bradley Wasserman to kindergarten students at M.C. Cash Elementary School.

Jim Painter photo

Summer Sessions

Carol Switzer, M.S.
Director



Campus fountains and tree-lined pedestrian malls provide an escape from the hot summer sun.

Jeff Havir photo

The summer sessions, offering more than 2,000 fully accredited courses, provide an opportunity for students to begin or continue academic work on a year-round basis. Summer courses are equivalent to fall and spring courses in content, credit awarded, and expected standard of performance. All ASU Main courses (except some EPE courses) are held in air-conditioned classrooms or laboratories. A limited number of courses are offered at off-campus locations.

There are three regular sessions, one of eight weeks and two of five weeks. The eight-week session and the first five-week session begin the same date.

During the summer, ASU also offers students the opportunity to earn graduate or undergraduate credit while studying in foreign countries through various Summer Study Programs. These programs are directed by ASU faculty and have been approved by the appropriate academic unit. For more information, visit the Summer Sessions Web site at www.asu.edu/ssc.

Admission and Registration. The admission and registration process for summer sessions begins when the *Summer Sessions Bulletin* is distributed.

Admission. All students must be admitted to ASU for the summer as a nondegree student before enrolling, except for continuing students attending ASU during the spring semester preceding the current summer. New ASU students admitted for the fall semester following the current summer must process the summer nondegree admission form before enrolling.

Nondegree graduate or undergraduate. An application form is provided in the *Summer Sessions Bulletin*. The submission of transcripts or test scores is not required for this status.

Readmission. ASU students not enrolled during the spring semester preceding the current summer must be readmitted. See "Readmission to the University," pages 69–70.

Conditional admission before graduation from high school may be granted. See "Admission before Graduation from High School," page 62.

Advising. All students are strongly encouraged to seek academic advising before enrolling in summer courses. See "Academic Advising," page 69.

Fees and Expenses. Summer sessions students pay for the actual number of semester hours enrolled, the Financial Aid Trust Fee, and the Student Recreation Complex fee. See the current *Summer Sessions Bulletin*.

Food Services. Meal plans are available. For more information, phone 602/965-3464 or write to

MARRIOTT FOOD SERVICE
ARIZONA STATE UNIVERSITY
PO Box 870901
TEMPE AZ 85287-0901

Housing. Air-conditioned dormitories are available for ASU Main students. For more information, phone 602/965-3515 or write to

RESIDENTIAL LIFE
ARIZONA STATE UNIVERSITY
PO Box 870801
TEMPE AZ 85287-0801

Immunization. Students born after December 31, 1956, are not permitted to register without proof of measles (rubeola) immunity or immunization given after January 1, 1980. See "Immunization Requirements," pages 59–60.

Parking. A decal is required to park at ASU. For more information, phone 602/965-6124 or write to

PARKING SERVICES
ARIZONA STATE UNIVERSITY
PO Box 870704
TEMPE AZ 85287-0704

Registration. Registration may be completed in person or by using In-Touch. See the current *Summer Sessions Bulletin*.

A maximum of seven semester hours in each five-week session or nine semester hours in the eight-week session may be taken. Hours of enrollment in any other institution or independent learning course are included in the maximum allowable course load during any given session.

Summer Sessions Bulletin. The *Summer Sessions Bulletin*, which contains the class schedule, the nondegree admission form, and the registration procedure, is available the last week of January at the Office of Summer Sessions, ADM B167, and all registrar sites.

To request the *Summer Sessions Bulletin*, summer study abroad brochures, or other summer information, phone 602/965-6611 or write to

OFFICE OF SUMMER SESSIONS
ARIZONA STATE UNIVERSITY
PO Box 873003
TEMPE AZ 85287-3003

International Programs

Donald McTaggart, Ph.D.
Director

In a world of increasing interdependence, Arizona State University seeks to interact with intellectual and educational cultures throughout the world. International Programs endeavors to develop a global competence for students, faculty, and ASU as a whole. International Programs encourages students to study abroad, faculty to teach and conduct research in contact with scholars around the world, and the institution to develop fruitful forms of collaborative work with a variety of higher learning entities abroad.

The university, in its endeavors to fulfill these functions, takes cognizance of the rapidly changing world of the late 20th century. Canada and Mexico hold a special relationship as a result of proximity and membership in the North American Free Trade Agreement (NAFTA). Europe is rapidly developing as a supranational unit in the form of the European Community with an ethos of its own. The Pacific Rim constitutes one of the most dynamic economic regions of the world. All of these regions are interconnected through swiftly developing information channels, whose power is quickly changing the contours of higher education.

The International Programs office is administratively part of the Office of the Senior Vice President and Provost. Its functions include developing and administering university programs abroad, encouraging faculty participation in exchanges, and pursuing relationships with foundations and agencies intent on furthering the international character of ASU.

Academic Programs

ASU has a number of programs intended to enhance international perspectives in the student population. They are broadly of two kinds—study abroad programs and student exchange programs.

Study Abroad Programs. Study abroad programs are arrangements with educational institutions abroad such that ASU students can study in these institutions and, at the completion of their period of study—normally either a semester or a full academic year—earn ASU resident credit for the courses taken. Outgoing ASU students are charged a program fee, and arrangements are usually made for accommo-

dations and other student needs. ASU registration fee and tuition waivers are not normally applicable toward the costs of study abroad programs. Financial aid such as scholarships, grants, and loans may, in most cases, be applied to program costs. Once on site, ASU students may be placed in special classes created for them, or they may study alongside students from other countries.

Study abroad programs generally fall into one of three categories: language immersion programs, “island” programs, and programs in which courses are offered in English. ASU immersion programs, in which students learn the language of the host country with little or no previous language knowledge, include programs in Germany, Israel, Italy, Mexico, and Portugal. “Island” programs are those in which students take courses taught in the host country language and frequently live with host families. The courses are designed to be offered to foreign (not host country) students. ASU offers such programs in France and Spain. Programs in which students can take courses taught in English are offered in the United Kingdom but may also be offered in certain institutions in non-English speaking countries.

Exchange Programs. Exchange programs are those in which a small number of ASU students may study at a foreign institution, in return for which students from that institution have a reciprocal opportunity to study at ASU. ASU students pay their normal registration fees and tuition at ASU even though they attend the institution with which they are being exchanged. In general, ASU registration fees and tuition may be paid by scholarships or waivers. Financial aid may, in most cases, be applied to the costs of exchange programs. As in the case of study abroad programs, ASU students earn ASU resident credit on these exchange programs. Exchange programs offer students the chance to enter the mainstream of university life in the country of their choice. Normal participation in an exchange program is dependent on prior attainment of an adequate level of language competence to be able to function in classes in the host country.

In several instances, students may have the opportunity to undergo advanced-level intensive language instruction for approximately one month in the host country before the start of the academic year. The costs of these intensive language programs are not included in tuition and registration fees paid to ASU for an exchange.

ASU has exchange agreements in several countries, including Bolivia, Canada, France, Germany, Japan, Mexico, the Netherlands, Norway, and United Kingdom. These and other possible locations are under constant review.

Non-ASU Programs Abroad. ASU students may participate in non-ASU programs abroad. For cases in which ASU has a consortium-type agreement, resident credit may be obtained under conditions approved by Undergraduate Admissions. Financial aid may be applicable to meet the costs of these programs.

Area Studies Programs. International Programs maintains close liaison with area studies programs, such as the Center for Asian Studies, the Center for Latin American Studies, and the Program for Southeast Asian Studies, among others.

Related Programs. Close relationships are maintained with a number of academic units on campus. The University Honors College cooperates in the creation of special programs for the benefit of its students. The Department of Languages and Literatures assists in the staffing and management of a number of study abroad programs, especially those related to language acquisition. The College of Business maintains an advising service for the College of Business students intending to study abroad.

Procedures. Students interested in participating in such programs should identify their interests as soon as possible—in the freshman year if language learning is to be involved. Students should express their interests to the International Programs office in MOEUR 124; if need be, students are directed to other offices from there. It is essential to consult with a departmental program advisor, since the return of credits ultimately depends on the concurrence of the faculty advisors. Students on an official study abroad or exchange pro-

gram retain the catalog status they held at the time of their departure.

Information on the status of programs can be obtained from the International Programs office in MOEUR 124 or from the International Programs World Wide Web home page at www.asu.edu/ipo.

Before participating in a study abroad or an exchange program, students are required to complete an information package. An interview is conducted, and students are also required to attend an orientation that may last more than one day. Program fees as applicable have to be paid and deadlines met. Students should keep themselves informed of any applicable re-

fund procedures, noting that, since study abroad and exchange arrangements sometimes commit the university, refunds are not always possible in full or in part. ASU fee refund schedules do not apply.

Other Activities

International Programs seeks to encourage a wide range of other academic activities. These activities include exchanges of faculty members and the development of institutional relationships with universities overseas to encourage joint research projects. The office also assumes responsibility for a considerable number of visitors who come from overseas to visit the ASU campus.



ASU student Fredrika Lonnie (mixing paint) and Department of Management employee Virginia Gallegos (in background on right) help paint a mural of Mexican history located in the Zapata study lounge in Hayden Hall.

Tim Trumble photo