

Welcome to the 2025-2026 catalog review



Curricular Activities and Actions
Office of the University Provost
September 12, 2024

Today's topics

General overview

Degree Search updates

PS catalog review and content

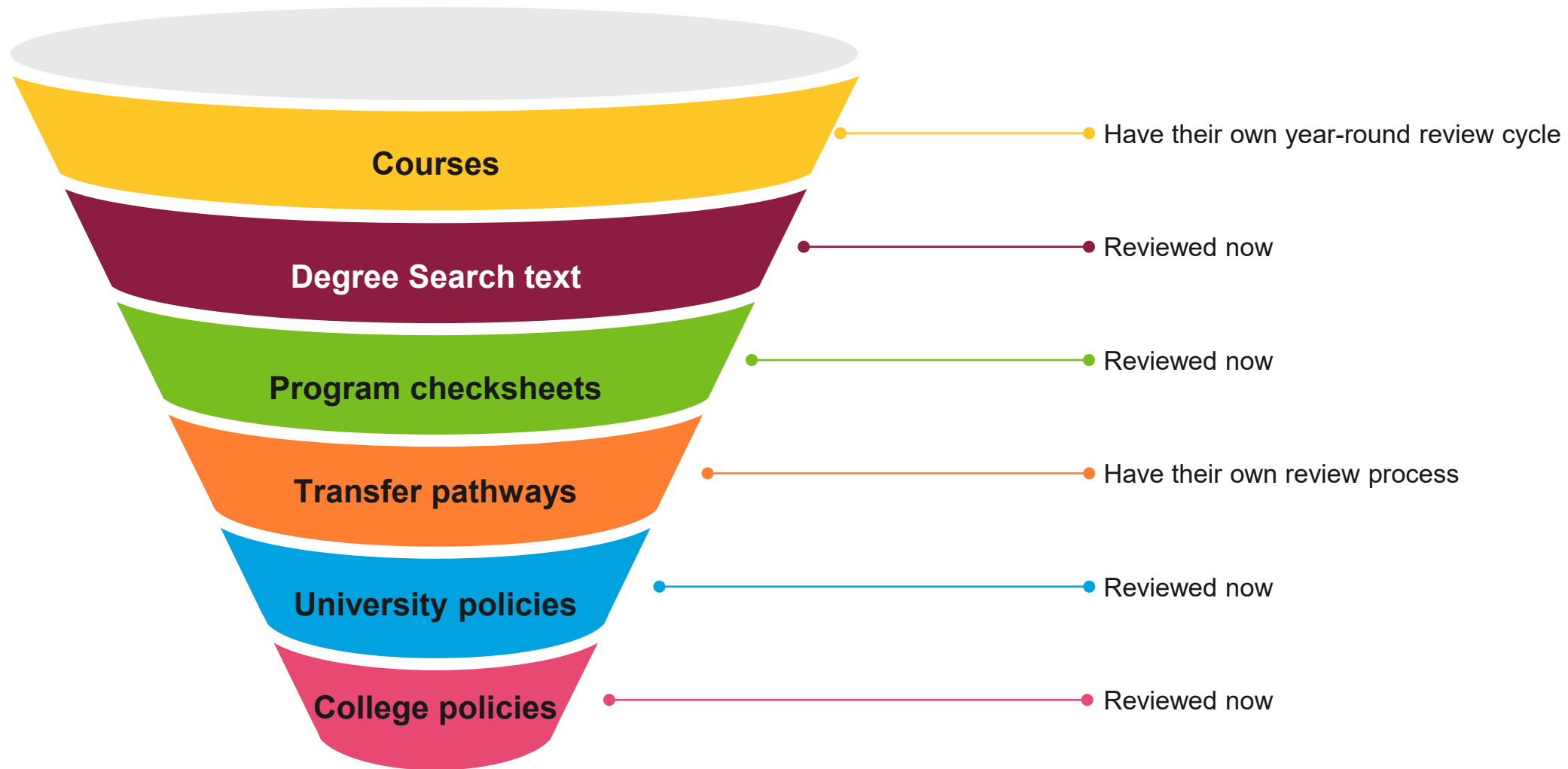
Graduate College updates and reminders

DARS

Curriculum and critical tracking

Final reminders

The Academic Catalog





Dates you need to know

Nov 12 - deadline for:

- PeopleSoft catalog review
- College policies
- Program check sheets (TBC - see separate timeline)

Feb 13 - catalog published

- on Degree Search
- on catalog.asu.edu
- NO MORE CHANGES!

September

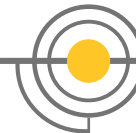


- College policies available
- **Sept 12th** - Catalog site available
- Trainings available throughout September

November



January



Jan 20-24 - 2nd review by units

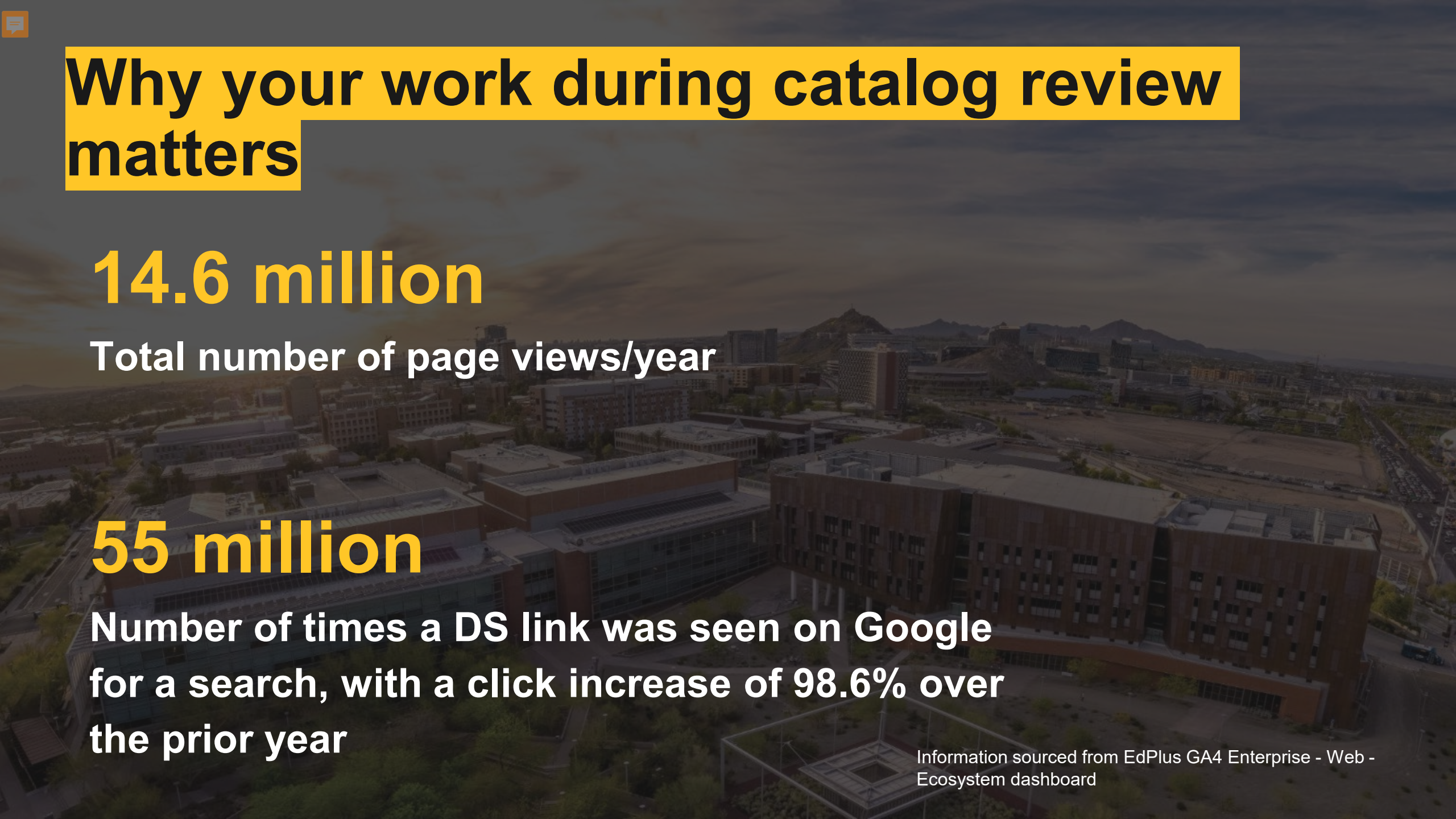
- Reviewed data put into DS staging environment
- Last chance to request changes

February



Degree Search

Alicia Alfonso
Curricular Activities and Actions



Why your work during catalog review matters

14.6 million

Total number of page views/year

55 million

Number of times a DS link was seen on Google for a search, with a click increase of 98.6% over the prior year

This year's changes


1. Undergraduate program fee line has been removed
2. STEM-OPT programs are now flagged and have automatic text added to program description (similar to WUE)

STEM-OPT for international students on F-1 visas

This program may be eligible for an Optional Practical Training extension for up to 24 months. This OPT work authorization period may help international students gain skills and experience in the U.S. Those interested in an OPT extension should [review ASU degrees that qualify for the STEM-OPT extension](#) at ASU's International Students and Scholars Center website.

The OPT extension only applies to students on an F-1 visa and does not apply to students completing a degree through ASU Online.

At a glance

- **College/school:** [The College of Liberal Arts and Sciences](#)
- **Location:** [Tempe](#)
- **Second language requirement:** No
- **STEM-OPT extension eligible:** Yes
- **First required math course:** MAT 270 - Calculus w/Analytic Geometry I
- **Math intensity:** Substantial 

PeopleSoft catalog review and updates

Amy Caylor
Curricular Activities and Actions



Logging into the sites

PeopleSoft:

- Must be signed into My ASU
- Must be signed into VPN if off campus
- Turn off pop-up blockers if working from Catalog Review Summary

The screenshot shows the 'Catalog Review Summary Page' in PeopleSoft. The breadcrumb navigation at the top reads: Favorites > Main Menu > ASU Customizations > ASU Admissions > Catalog Review > Catalog Review Summary. The page title is 'Catalog Review Summary Page' and the user ID is 'aaljons1'. A table lists five programs for review. Annotations include a red box around the 'Go To:' button in the first row with an arrow pointing to it, and another red box around the 'Current review level' column header with an arrow pointing to it.

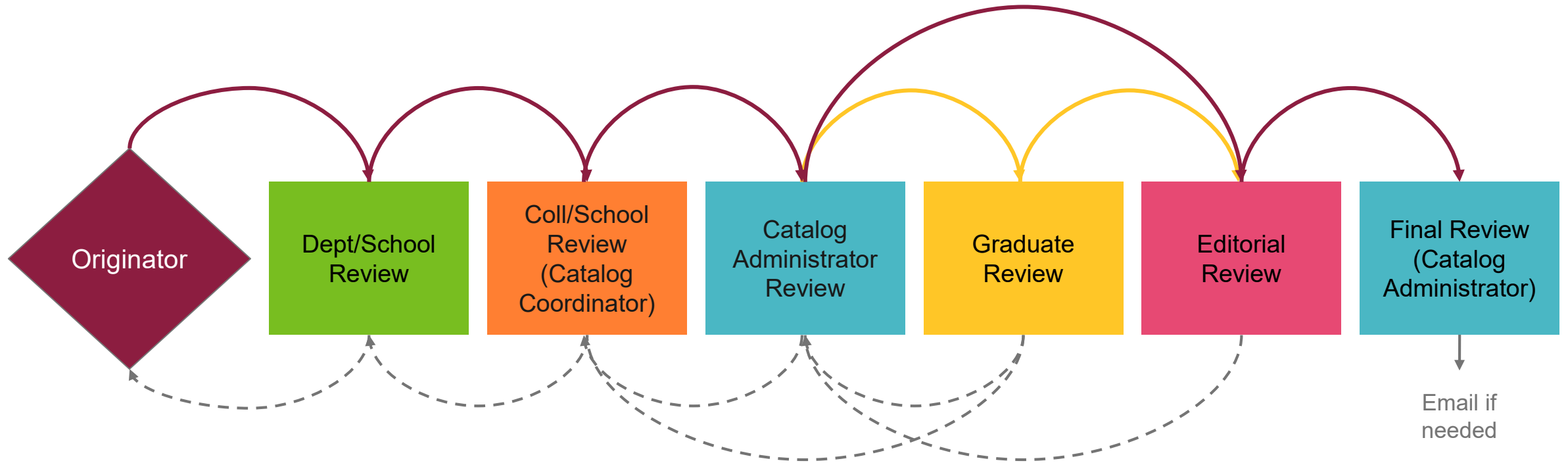
	Go To:	Acad Org	Org. name	Degree	Academic Plan	Type	Current Step	Comment
1	Go To:	CMATHSTAT	Math & Statistical Sci Sch T	Mathematics (Statistics)	LAMATTBS	undergrad	Orig Rev	Rolled to originator to begin review.
2	Go To:	CMATHSTAT	Math & Statistical Sci Sch T	Statistics	LASTAMIN	cert/minor	Orig Rev	Rolled to originator to begin review.
3	Go To:	CMATHSTAT	Math & Statistical Sci Sch T	Computational Mathematical Sciences	LACMSMIN	cert/minor	Orig Rev	Rolled to originator to begin review.
4	Go To:	CMATHSTAT	Math & Statistical Sci Sch T	Actuarial Science	LAACTBS	undergrad	Orig Rev	Rolled to originator to begin review.
5	Go To:	CMATHSTAT	Math & Statistical Sci Sch T	Actuarial Science	LAACTCERT	cert/minor	Orig Rev	Rolled to originator to begin review.

College policies:

- Additional sign-in at upper-right corner

The screenshot shows the top navigation bar of the ASU website. The navigation items are: ASU Home, My ASU, Colleges and Schools, Sign In, and a search icon. The 'Sign In' button is highlighted in yellow, and a large orange arrow points upwards towards it. Below the navigation bar, the text 'es' and 'Academic Catalog Review' with a dropdown arrow is visible.

Catalog workflow



Edits can be made at any stage, but not all fields are editable at all stages.

Programs can be sent back at any stage in the review, except the originator.

**Let's talk about
content**



Degree Search content

Degree Search not only markets your programs by conveying the value of your degrees (e.g., through communicating skills learned and how they can be applied), it also serves as the **official academic record**.

This means:

- verify program expectations are accurate (and any courses mentioned are offered)
- program expectations (what students learn and how they learn it) are clear



ASU charter

...measured not
by whom it
excludes, but by
whom it
includes and
how they
succeed...



Rankings

<https://www.asu.edu/about/rankings>

Repeatedly ranked #1

innovation

ASU ahead of MIT and Stanford

— U.S. News & World Report, 2016–24

sustainability

ASU ahead of Stanford and UC Berkeley

— Sustainability Tracking, Assessment & Rating System, 2023

global impact

ASU ahead of MIT and Penn State

— Times Higher Education, 2020–23

- Testing has shown that prestigious rankings and comparatives improve the performance of marketing and promotional campaigns.
- Use rankings to quickly create legitimacy and excitement in your marketing text. (The second approach to creating marketing text.)
- Marketing text can update any time — so your rankings can stay up to date.

Top 10
in the **World** for
U.S. patents

ASU along with MIT, Stanford and Harvard
— U.S. National Academy of Inventors, 2023

#13 in the **U.S.** for
undergraduate teaching

ASU ahead of Stanford and Yale
— U.S. News & World Report, 2024

Top 10
in the **U.S.**
for **NASA-funded expenditures**

ASU ahead of UC Berkeley, UCLA and MIT
— National Science Foundation Higher Education Research and Development rankings, 2022

One of the 7
'Greenest College Campuses
in the **U.S.'**

ASU along with Stanford, Cornell and University of Colorado Boulder
— Newsweek, 2023



Top 3 reasons why your programs are sent back to you

Redundancy

It is not just about saying the same words, but giving the same information.

With so short a span to keep the reader's attention, every sentence must be intentional.

The wrong section

Each section has a purpose.

When information is in the wrong section, it can confuse the reader and muddy expectations.

Too long/too many

Marketing text has a 50 word limit.

Bulleted lists should be 10 points or less.

The curriculum management system has a 4000 character limit, including HTML.

ASU catalog style resources

- **General resources:**
catalog.asu.edu/catalog_review_resources
- **Catalog Style Guide:**
catalog.asu.edu/sites/default/files/2024-09/ASU_Catalog_Style_Guide-2025-26_final.pdf
- **Writing for the catalog:**
catalog.asu.edu/catalog-comparison

ASU Academic Catalog Style Guide for AY 2025–26

Your reference for writing academic catalog content

In this guide, you'll find general information about the catalog, style guidance, helpful tips, instructive information, and background reasoning on some style decisions. Also included are clear examples of correct and incorrect usage.

This guide contains catalog-specific exceptions to ASU and AP style guidance.

If what you're looking for isn't here, consult these resources in this order:

1. [Writing for the ASU brand](#)
2. [The Associated Press Stylebook](#)
3. Merriam-Webster dictionary
4. The American Heritage Dictionary
5. Concise Oxford English Dictionary

Some notable updates to the 2025–26 catalog style guide:

1. Degree names are spelled out on first mention in the program description and abbreviated thereafter. The abbreviation will still appear as part of the degree title at the top of the page.
2. Per ABET regulations, the ABET statement has been updated.
3. Merriam-Webster is now the AP Stylebook's official dictionary reference, so we'll use it as our reference as well.
4. Capitalization change: general studies is now lowercase. General Studies Maroon and General Studies Gold are capitalized.
5. Pre-K now has a hyphen (per M-W).
6. For consistency, a span of grade levels now uses an en dash (represented by two hyphens in PeopleSoft): grades 7--12, K--6.

Format changes to the guide itself: The color-key scheme has been removed, so different shading colors and green text no longer appear.

- Required statements now appear in boxes following their description.
- Specific requirements and best practice suggestions are described and illustrated throughout the guide.
- A green checkmark ✓ and red ✗ are used to indicate correct and incorrect uses, respectively. The ASU brand guide uses a similar approach, and we've adopted it here for easy location of examples.

Degree abbreviations

Previously: degree types were abbreviated on the first mention and then spelled out.

Now: degree types are spelled out on first mention and abbreviated thereafter.

This will require changes to every program.

Example:

- First: A student in this program will earn a Doctor of Philosophy in chemistry.
- Subsequent: The PhD program in chemistry enables students to...



A few more reminders

Program website URLs

Intention is to go to the college site

Disestablished programs

For accreditation reasons, these stay in Degree Search until all students are out of the program

Earlier is better

Submit your forms in advance of the deadline – we will love you for it



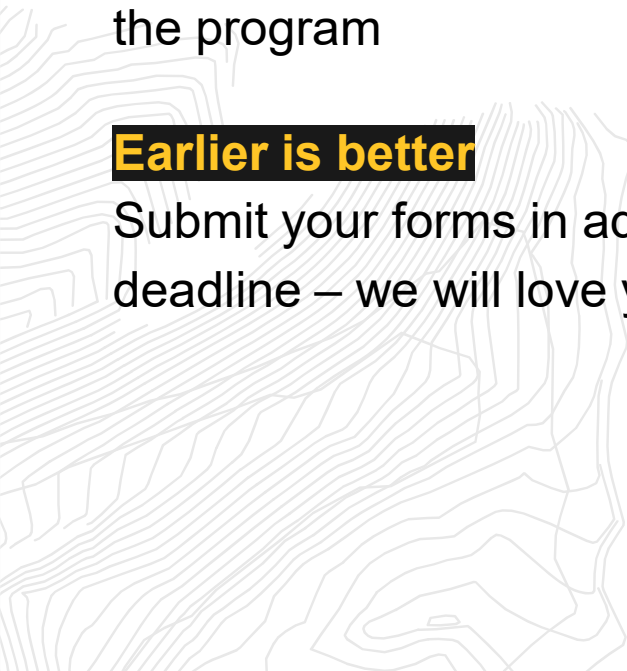
Contact Info

Unit E-mail:	<input type="text" value="englishadvising@asu.edu"/>
ASU Office Location:	<input type="text" value="RBHL 170"/>
Unit Phone Number:	<input type="text" value="480/965-3168"/>
ASU Mail Code:	<input type="text" value="1401"/>
Program Website Address:	<input type="text" value="https://english.asu.edu/"/>
Video URL:	<input type="text" value="https://player.vimeo.com/video/35777964"/>



Contact Information

Department of English | RBHL 170
englishadvising@asu.edu | 480-965-3168



College policies



We didn't forget; here's where they are

catalog.asu.edu/status



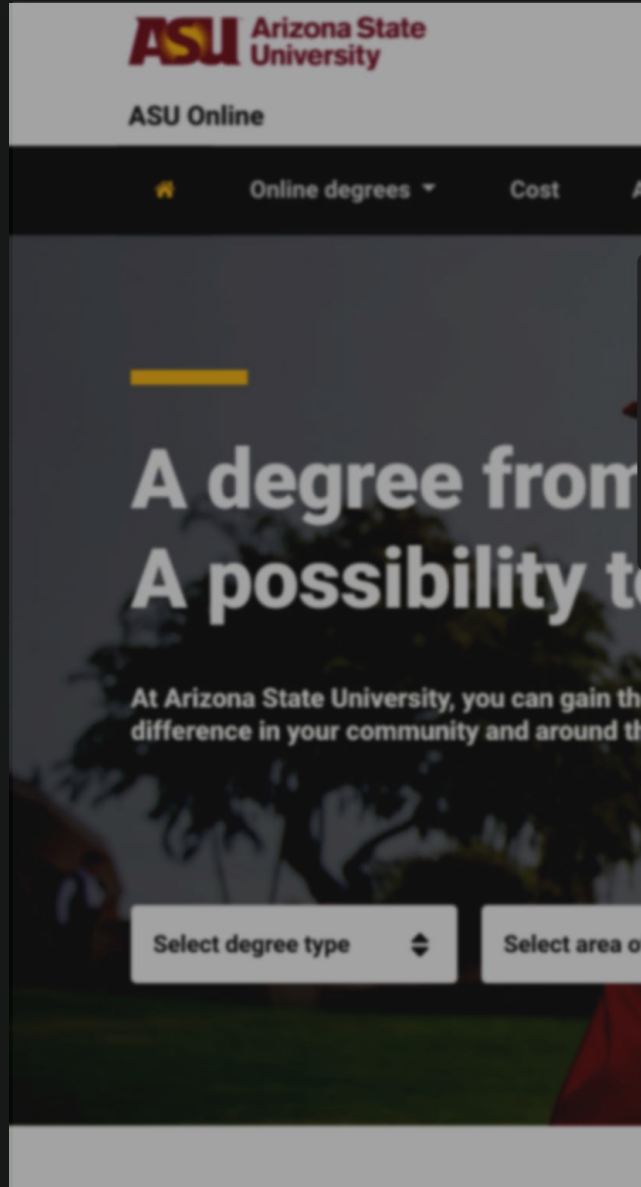
Review deadline is **November 12**



ASU Online

Erica Green
Sr. Director
EdPlus
Digital Learning & Portfolio Management





Catalog changes for ASU Online programs?

Remember to contact your EdPlus Academic Portfolio Manager.

Catalog updates do not prompt the changes in these areas:

- **Program Fact Sheets**
 - The Fact Sheet informs the Enrollment and Success Coaching staff, as well as ASU Online web content and marketing. Your portfolio manager will reach out to you after the catalog is updated to prompt updates here.
- **New o-course requests**
 - If you need to request new o-courses outside of the online program launch process, contact your portfolio manager.

Questions? Your Academic Portfolio Manager can help.
Contact Sarah Shipp if you are not certain how to connect with them.

Graduate program catalog review

Sophia McGovern
Graduate College



Graduate College

contacts

Arizona State
University



Amanda Morales-Calderon

Associate Director,
Curriculum and Format
Graduate Catalog Coordinator



Sophia McGovern

Coordinator Sr.,
Curriculum



Kimberly Fullerton

Coordinator,
Curriculum

What to expect for graduate catalog review

Curriculum and admissions sections of the catalog review form are locked to editing.

Errors or missing information?

Note it in the **workflow comments** section of the catalog review page.

Approval for changes

Pre-approved changes for the 2025-2026 academic year have been updated in the review site by the Graduate College catalog team.

Deadline to submit admission and program change proposals via the Quali Build forms to the Graduate College is **November 1st for the 2025-2026 catalog.**

Graduate change forms - program selection change

Program Information

Program Lookup

The program lookup allows data to be retrieved from Quali CM and automatically populated on this form.

Step 1: Enter the plan code of program in all caps.

Step 2: Select the plan code that appears in the dropdown for Plan Code.

Step 3: In the Program name and degree field, select the program that automatically appears in this dropdown.

Plan Code * ?

BAACCMACC

Step 1: Enter full plan code in ALL CAPS

BAACCMACC

Step 2: Select plan code that appears

Program name and degree * ?

Step 3: Select program that appears

Accountancy and Data Analytics, MACC

Follow the steps noted on the form to select program.

The form will load program data like usual, helping to show current requirements.

Application deadlines

Academic units should review/update their application deadlines during catalog review as ASU Admission Services does not publish deadlines for graduate programs.

Outside of the catalog cycle, application deadlines can be updated in PeopleSoft plan extensions. Please reference [the how to guide](#) on the Graduate College website.

When units **set application deadlines**, review the **application terms** open for the program. **They should match!**

Microcertificates

- A microcertificate is a graduate-level credential consisting of **9–14** graduate credit hours.
- Offers students a fast, flexible and customizable graduate education.
- Goes through ASU **governance** approvals with an expedited review.
- Use the **Proposal to Establish a New Program** form in Quali CM to propose a new microcertificate.



DARS

Beth A. Landish
Curricular Activities and Actions



DARS verification process

DARS encoders provide verification audits for undergraduate majors, minors and certificates, as well as interdisciplinary studies concentration areas.

NEW process

DARS encoders will create verification audits based on PAT checksheets. The new process will be sequential, no longer concurrent.

PAT checksheet structure and the placement of requirements are vital to having accurate DARS graduation audits.

Curriculum and critical tracking

Jennifer Malerich
Curricular Activities and Actions



Program Architecture Tool (PAT)

Replaces BAMB for 2025-2026

The screenshot shows the 'Programs summary' page in the ASU Program Architecture Tool. It features a navigation bar with 'Home', 'Programs', 'Templates', 'Users', and 'Subplan Activation'. A 'Catalog year' dropdown is set to '2025-2026'. A legend explains the status icons: Pending department submission (grey dot), Pending college / school submission (black dot), Pending provost review (orange dot), Pending DARS encoding (blue dot), and Completed (green dot). A table lists three schools with their respective counts for each status.

College / school	Pending department submission	Pending college / school submission	Pending provost review	Pending DARS encoding	Completed
Business, W. P. Carey School of	0	0	1	1	0
Design and the Arts, Herberger Institute for	—	—	—	—	—
Engineering, Ira A. Fulton Schools of	0	0	2	0	0

The screenshot shows the 'Undergraduate Degrees' page in the ASU Program Architecture Tool. It includes a navigation bar, a search bar, and filter options for 'Location', 'Department', and 'Status'. The 'Catalog year' is set to '2025-2026' and 'Sort by' is set to 'Name (A-Z)'. The page displays 54 results in a table with columns for Name, Plan code, Department, Locations, and Status.

Name	Plan code	Department	Locations	Status
Aeronautical Management Technology (Air Traffic Management), BS	ESAMTATBS	Aviation Programs	Polytechnic	Pending Provost review
Aeronautical Management Technology (Air Transportation Management), BS	TSAMTMBS	Aviation Programs	Polytechnic	No checksheet exists

PAT Curriculum Checksheets

Publication on Degree Search mid-March 2025

Program details

Degree: BS - Bachelor of Science
College/School: The College of Liberal Arts and Sciences
Location: Tempe, Online, ASU Local
Plan Code: LABCHBS

[See program description](#)

120
Minimum credit hours

45
Upper division minimum hours

15
Average hours per semester
(Based on a standard 4-year plan)

[Learn more about University Undergraduate Graduation Requirements](#)

Major Requirements

62 credit hours

Core

Requirement	Min Grade	Credit Hours
BCH 341: Physical Chemistry with a Biological Focus	C	3
BCH 461: General Biochemistry	C	3
BCH 462: General Biochemistry	C	3
BCH 463: Biophysical Chemistry	C	3
BCH 467: Analytical Biochemistry Laboratory	C	3
CHM 117: General Chemistry for Majors I (SCIT)	C	4
AND CHM 111: General Chemistry Laboratory for Majors I (SCIT)		
OR CHM 113: General Chemistry I (SCIT)		
CHM 118: General Chemistry for Majors II (SCIT)	C	4

ASU Academic programs

Arizona State University

[Undergraduate Degrees](#) [Undergraduate Minors and Certificates](#) [Graduate Programs](#) [Accelerated Programs](#) [Resources](#) 53

Undergraduate degrees

Search by keyword [Q Search](#)

[Academic programs](#) / [Undergraduate degrees](#) / Search Results: Biochemistry

Search Results: Biochemistry [View map](#)

8 degrees found

Major (concentration)	Degree	Required courses	Location	Accelerated	College/school	Compare up to 3	
Biochemistry	BA	Major Map	Tempe, Online, ASU Local	Bachelor's + Master's	The College of Liberal Arts and Sciences	<input type="checkbox"/> Add to compare <input type="checkbox"/> Favorite	Request info Apply now
Biochemistry	BS	Major Map	Tempe, Online, ASU Local	Bachelor's + Master's	The College of Liberal Arts and Sciences	<input type="checkbox"/> Add to compare <input type="checkbox"/> Favorite	Request info Apply now

My Major Map

Available for students on MyASU summer 2025

eAdvisor Tracking Tool

View as a different student Stop viewing as student

Student: [Redacted]
ASU ID: [Redacted]
ASU Cumulative GPA: 0.00
Current Track Term: 1
ASU Total Hours: 113.25
ASU Total Upper Division Hours: 18
Status: **Off Track**
Run a **DARS Audit** to check your progress towards graduation

Transfer coursework will not display on your My Major Map until transcripts are received from reported institutions and ASU has evaluated all coursework for ASU equivalency. Please contact your advisor for more information.

Run Your Official **DARS** Graduation Audit

Disclaimer: The DARS Graduation Audit is the official record used to verify degree completion. All degree requirements and students' progress in meeting the requirements are recorded in DARS

[Advisor Information](#) [Major Map](#)

2024 - 2025 Catalog Year **General Studies Gold**

Communication, BA
The College of Liberal Arts and Sciences
Tempe
LACOMBA

Collapse All Terms

Term 1 (0 - 14) Credit Hours	- Critical Requirement	Status Reason	Course GPA	Grade	Hours	Taken	Notes
COM 100 (SOBE): 3 hours, C minimum		Requirement not met					<ul style="list-style-type: none">ASU 101 or college-specific equivalent First-Year Seminar required of all first-year students.ASU Language Placement: Only true beginners are eligible for 101-level courses. All other students are required to take a placement exam, regardless of prior credit earned.
ENG 101 OR ENG 107: 3 hours, C minimum		Requirement met	ENG 101	TB	3.00	Fall 2018	
LIA 101: 1 hour		Requirement met	NOTFTF			Fall 2024	
Mathematics (MATH): 3 hours, C minimum (MAT 142 recommended)		Requirement met	MAT 117	TC	3.00	Fall 2018	
Second Language Prerequisites: 4 hours, C minimum							

Select your career interest

- Accessible via My ASU My Programs box
- Sequencing collected via Google sheets separately from PAT curriculum checksheet.
- Dragged and dropped by your college DARS encoder.
- Will be released in batches periodically through mid-July, 2025.

Critical Tracking

Possible changes for 2025-2026

eAdvisor | My Major Map

Student: [Redacted]
ASU ID: [Redacted]
ASU Cumulative GPA: 4.00
ASU Total Hours: 99
ASU Total Upper Division Hours: 12

Run a **DARS Audit** to check your progress towards graduation

Transfer coursework will not display on your My Major Map until transcripts are received from reported institutions and ASU has evaluated all coursework for ASU equivalency. Please contact your advisor for more information.

2024 - 2025 Catalog Year **General Studies Gold**

Communication, BA
The College of Liberal Arts and Sciences
Online
LACOMBA

Run Your Official DARS Graduation Audit

Disclaimer: The DARS Graduation Audit is the official record used to verify degree completion. All degree requirements and students' progress in meeting the requirements are recorded in DARS

◆ - Critical Requirement
★ - Necessary Requirement

eAdvisor Tracking Tool

Student: [Redacted]
ASU ID: [Redacted]
ASU Cumulative GPA: 0.00
Current Track Term: 1
ASU Total Hours: 113.25
ASU Total Upper Division Hours: 18

Status: **Off Track**

Run a **DARS Audit** to check your progress towards graduation

Transfer coursework will not display on your My Major Map until transcripts are received from reported institutions and ASU has evaluated all coursework for ASU equivalency. Please contact your advisor for more information.

2024 - 2025 Catalog Year **General Studies Gold**

Communication, BA
The College of Liberal Arts and Sciences
Tempe
LACOMBA

Run Your Official DARS Graduation Audit

Disclaimer: The DARS Graduation Audit is the official record used to verify degree completion. All degree requirements and students' progress in meeting the requirements are recorded in DARS

◆ - Critical Requirement
★ - Necessary Requirement
✓ - On Track
✗ - Off Track
✓ - On Track by Override
✗ - Out of Sequence

Without Tracking Status

My Programs

Programs Graduation Find Programs

Communication (BA)
Degree Progress

Business (Minor)
Degree Progress

With Tracking Status

My Programs

Programs Graduation Find Programs

Biological Sciences (BS) Off Track
Degree Progress

Political Science (BS) On Track
Degree Progress

Checksheets and DARS timeline

November 2024 (TBC)

- PAT curriculum checksheets due to Provost review
- DARS encoders begin preparing verification audits
- College review deadline of DARS verification audits

TBC (~December)

- Catalog publication on Degree Search

February 13, 2025

Mid-March, 2025

- Curriculum checksheets published on Degree Search
- DARS encoders begin drag & drop

- My Major Map available on My ASU
- Tracking status displays in My ASU for students in CT24 and earlier, and any CT25 colleges remaining in CT

Mid-July, 2025

Final items and reminders

Alicia Alfonso
Curricular Activities and Actions





Catalog review resources

[catalog.asu.edu/catalog review resources](https://catalog.asu.edu/catalog-review-resources)

[Catalog Review Resources](#)

[Catalog Coordinators](#)

The purpose of the annual review cycle is to update existing college degree programs and policies. Faculty and staff should contact their [Catalog Coordinators](#) to submit edits to degree programs.

Resources for new users

Here are some resources to help you get started with your catalog review.

- [Build a Major Map training and education resources](#)
- [Catalog Review 101](#)
- [Catalog training options](#)
- [FAQs](#)
- [Site sign-ins](#)

General resources

- Catalog Review Kick-off [meeting slides](#) (PDF)
- Catalog Review Kick-off [meeting recording](#) (mp4)
- [Catalog Style Guide](#) (PDF)
- [College policy review](#)
- [Curricular Deadlines Calendar](#) for curricular timelines
- [PeopleSoft review step-by-step instructions](#)
- [Review timeline](#)
- [University policy review](#)

Refresher resources

These resources will help you get the most out of your content.

- [Alternate career titles](#)
- [Math intensity guide](#)
- [Writing for the catalog](#)



Catalog review and PAT trainings

Available over the phone or Zoom. It can cover any topic.

Receive training specific to your unit about general catalog, program mapping or other subjects you want to know more about.

**Next curriculum office hours
(available any time on request):
Wednesday, October 9**

Catalog training: email
academic.catalog@asu.edu

PAT training: email
majormaps@asu.edu



We look forward to working with you

to create a dynamic, informative, fantastic
2025-2026 Academic Catalog!



**Nov 12,
2024**

Data due date

**Feb 13,
2025**

Publication date