

Arizona State University

Academic Catalog Archive Addendum

2019-2020

This document, published in November 2019, is a supplement to the Academic Catalog Archive 2019-2020 published in October 2019. It is the record of policies and programs that experienced changes since the publication of the Academic Catalog Archive 2019-2020. It also contains additional policies that were not provided within the Academic Catalog Archive 2019-2020 because information was unavailable at the time of publication.

This addendum is a printable publication for accreditation organizations, agencies and university offices for data collection, evaluation purposes and referencing. Academic advisors, faculty and current students should refer to the online version of the academic catalog.

To navigate this document version of the Academic Catalog Addendum 2019-2020, refer to the table of contents and the bookmarks provided.

For inquiries or questions please contact academic.catalog@asu.edu.



Table of Contents

University Academic Policies	2
Distance Education Complaint Procedure.....	2
University Process	2
Arizona students	2
Out-of-state students.....	2
SARA students.....	2
Undergraduate Policies and Procedures	3
Minors and Undergraduate Certificates	3
Academic Programs (Descriptions and Requirements).....	4
Undergraduate Degree Programs	4
Landscape Architecture, BSLA (ARPLABSLA). Program Requirement Change. Fall 2019.	4

University Academic Policies

The following university academic policies experienced a change for the 2019-2020 academic year or were not available at the time of publication. These changes occurred after the publication of the 2019-2020 academic catalog archive.

Distance Education Complaint Procedure

Arizona State University is committed to the success of each unique student and strives to work with students to resolve issues that may arise. All ASU distance education students should attempt to resolve complaints with the university through university processes first before contacting external agencies for resolution. If a student is not able to resolve the complaint through university procedures, complaints may be submitted in different ways depending on whether the student is an Arizona student, an out-of-state student or whether the student is covered by the State Authorization Reciprocity Agreement. Available processes and links to policies and contacts are below.

University Process

Arizona State University is committed to integrating institutional objectives in innovative ways to demonstrate excellence, access, and impact in all of our online programs. We greatly value the student experience and urge all students to adhere to the Student Code of Conduct. Please refer to this website for student expectations and rights, <https://eoss.asu.edu/dos/srr/codeofconduct> [1].

When an issue is brought to our attention, ASU will take appropriate action to seek resolution.

Students are encouraged to first speak with the course instructor as the most direct route to resolving an academic issue. If an issue cannot be resolved at that level, a student may contact the appropriate college or school for guidance on how to proceed. Please refer to this website for a listing of colleges and schools, <https://www.asu.edu/about/colleges-and-schools> [2].

For concerns not met by the above policy, please contact the Dean of Students. The Office of Student Rights and Responsibilities is responsible for reviewing and handling student disciplinary incident reports, <https://eoss.asu.edu/dos/srr/filingreport> [3].

Arizona students

If an issue submitted by a student is unresolved and involves a complaint arising under state law, an Arizona Board of Regents policy, or any other matter, the student may contact the Arizona Board of Regents (in accordance with 75 Fed. Reg. 66865-66, October 29, 2010), <https://www.azregents.edu/> [4].

- Students may follow The Higher Learning Commission's [5] complaint process when submitting a complaint, after first using the internal grievance procedure.

Out-of-state students

Students located outside of Arizona may file a consumer complaint with the appropriate agency or office where the student is physically located. The State Agency or Office contact information and complaint process is available at Authorizations [6].

- Students may follow The Higher Learning Commission's [5] complaint process when submitting a complaint, after first using the internal grievance procedure.

SARA students

Arizona SARA Council, the state's SARA portal agency, has jurisdiction over Arizona SARA-approved institutions' non-academic complaints. Students may seek redress for a non-academic complaint, after first completing the institutional complaint procedure, by filing a Complaint Form via the AZ SARA complaint process [7].

Instructional complaints, such as grade grievances, are not reviewed by the Council and should not be submitted for resolution.

Students located in America Samoa, California, and Guam may not submit a complaint to the Council, these states and territories do not participate in the State Authorization Reciprocity Agreement (SARA).

- Students may follow The Higher Learning Commission's [5] complaint process when submitting a complaint, after first using the internal grievance procedure.

Source URL: <https://asuonline.asu.edu/about-us/policies/>

Links:

- [1] <https://eoss.asu.edu/dos/srr/codeofconduct>
- [2] <https://www.asu.edu/about/colleges-and-schools>
- [3] <https://eoss.asu.edu/dos/srr/filingreport>
- [4] <https://www.azregents.edu/>
- [5] <https://www.hlcommission.org/Student-Resources/complaints.html>
- [6] <https://asuonline.asu.edu/about-us/authorizations/>
- [7] <https://azsara.arizona.edu/content/complaint-process>

Undergraduate Policies and Procedures

Minors and Undergraduate Certificates

Minors

Current:

A minor is an approved, coherent concentration of academic study in a single discipline, involving substantially fewer hours of credit than a corresponding major. Most ASU colleges offer undergraduate minors in addition to majors.

Current ASU undergraduate students may pursue a minor and have it recognized on their ASU transcript at graduation. Students interested in pursuing a minor should consult their academic advisor to declare the minor and to ensure that an appropriate set of courses is taken. Minor requirements appear on the degree audit once the minor is added.

Certain major and minor combinations may be deemed inappropriate by the college or department of either the major program or the minor. Courses taken for the minor may not count toward both the major and minor. Students should contact their academic advisor for more information.

Previously:

A minor is an approved, coherent concentration of academic study in a single discipline, involving substantially fewer hours of credit than a corresponding major. Most ASU colleges offer undergraduate minors in addition to majors.

Students in most majors may pursue one or more minors and, upon successful completion of the prescribed coursework, have that accomplishment officially recognized on the ASU transcript at graduation if the college or department of the minor officially certifies, through established verification procedures, that all requirements for the minor have been met and the college (and, in certain colleges, the department) of the student's major allows the official recognition of the minor. A student wishing to pursue a specific minor should consult an academic advisor in the unit offering that minor to ensure that an appropriate set of courses is taken. The student should also consult an academic advisor in the college or department of the major to make sure the college or department of the major allows the recognition of the minor.

Certain major and minor combinations may be deemed inappropriate either by the college or department of the major or minor. Courses taken as part of a minor may not count toward both the major degree and the minor. Please contact the department for more information.

Academic Programs (Descriptions and Requirements)

The following degree program experienced a change for the 2019-2020 academic year. This change occurred after publication of the 2019-2020 academic catalog archive.

Undergraduate Degree Programs

Landscape Architecture, BSLA (ARPLABSLA). Program Requirement Change. Fall 2019.

Current Program Description:

The BSLA program offers students the opportunity to engage with the community in applied projects that focus on designing sustainable outdoor environments and improving the ecological and social health of the urban environment.

Undergraduate landscape architecture projects can range from large-scale work encompassing urban design, landscape reclamation, open space preservation planning and landscape ecological design to projects at the more intimate scale of a neighborhood park or residential back yard. Emerging areas of focus include biotechnical design; urban agriculture; greenways, green roofs and living walls; and healing environments. Students complement their design learning with electives from a broad range of approved courses.

This is an 8-semester program requiring sequential completion of studio coursework (or approved equivalent).

Previous Program Description:

The BSLA program offers students the opportunity to engage with the community in applied projects that focus on designing sustainable outdoor environments and improving the ecological and social health of the urban environment.

Undergraduate landscape architecture projects can range from large-scale work encompassing urban design, landscape reclamation, open space preservation planning and landscape ecological design to projects at the more intimate scale of a neighborhood park or residential back yard. Emerging areas of focus include biotechnical design; urban agriculture; greenways, green roofs and living walls; and healing environments. Students complement their design learning with electives from a broad range of approved courses.

All students must pass a degree milestone at the end of the first year to continue in the major. For more information, students should visit <https://design.asu.edu/resources/students/milestones> (<https://design.asu.edu/resources/students/milestones>).

This is an 8-semester program requiring sequential completion of studio coursework (or approved equivalent).